

Johnson Public Library

P.O. Box 601

Johnson, VT 05656

Final Meeting Minutes for the Board of Trustee's Meeting

Date of Meeting: July 10th, 2024

Location: Temporary Library Space in the Masonic Temple

Present: Trustees: Stacey Waterman, Jasmine Yuris, Sabrina Rossi, Jessica Bickford, Kelly Vandorn

Librarian: Jeanne Engel

1. Call to order at 6:07 pm
2. Adjustments or Additions to the Agenda
 - a. None
3. Review and Approve minutes for June 10th meeting.
 - a. Minor spelling/grammar corrections. Jessica motioned to approve with changes, Jasmine seconded, all board members in favor.
4. Treasurer's Report – Stacey
 - a. Update on investments: CDs in Farrington and JPL accounts came due.
 - i. Farrington – rolled over into another CD.
 - ii. JPL – CD and some cash were moved into stocks. Invested based on Neil's recommendations.
 - b. Stacey has not heard regarding recent carry-over money for utilities and did leave an e-mail with Rosemary. Jeanne called and asked about carry over money for utilities and Rosemary said yes and that she had received Stacey's email.
 - i. Electric bills and water bills were not in budget at Masonic lodge.
 - ii. Heat bills were in budget at both buildings.
 - iii. Partial reimbursement from insurance but asked Rosemary if any excess from this budget could pay electric on this building.
 - iv. Waiting on figures.
 - c. Have not received a year end figure yet for the last fiscal year 2024.
 - d. Kelly moved to approve Treasurer's report, Jasmine seconded, all board members in favor.
5. Librarian's Report – Jeanne
 - a. Summer reading started. Kristen has started programs mostly at the United Community Church. Events have been affected by the construction.
 - b. Full line up for pizza bakes, music, and crafts for kids.
 - c. Jasmine and Jeanne working hard on Johnson Community Workshops.

- i. Jen has started to work on marketing, worked out kinks with accessing platform.
 - d. Would like to get A/C for the current building. Interested in getting one of the units that are free standing and have a hose to be able to close the window at night.
 - i. Use Vermont Humanities money. Estimates for the A/C are \$500.
 - e. Kelly motioned to approve, Jessica seconded, all board members in favor.
- 6. FEMA, Grant, Land Transfer Updates
 - a. FEMA we are on hold until the grant information.
 - b. Hearing about the grant did not happen by the end of spring as anticipated. Kelly doesn't know how long FEMA could be on hold. Jeanne believed it was an allowed extension of 18 months. Sabrina explored notes and from April meeting FEMA meeting indicated there was an extension period based on prior FEMA meetings.
 - c. No other real grant updates other than notified the decisions will be made by summer instead of spring.
 - d. Land Transfer – in the School Board's hands now. Kelly will let the library board know if we are required to go to a meeting or not.
 - e. Discussion of beginning to line up who could do blueprint work in case grant occurs and be prepared to outline sitework for laying out building and plots.
 - f. Building move should be done before October if going to happen, otherwise wait until spring due to power. The length of time the poles would have to be lifted and returned would have the power off for long enough would need to worry about heat and electricity for those affected.
- 7. Open Meeting Law New
 - a. Kelly received an email from Tom. Legislature in Vermont has included additions to Open Meeting Law. The new requirement is meetings to be offered hybrid with the virtual option.
 - b. New requirements that meetings must be required to be recorded and made available to the public by posting in a designated electronic location for a minimum of 30 days.
 - c. Library board discussed difficulties around it, but likely have the technology to make it happen. Will work toward at upcoming monthly meetings.
- 8. Re-Imagining Johnson Conversation
 - a. Step 1 Monday July 22nd. Have representation from library board. What are the hopes and dreams of Library, purpose to help serve the community better at different location? Kelly will be going for sure.
 - b. Always a concern with flooding – really should move. Today Jeanne picked up extension cords in basement in Library and they plugged in the sump pump for planned flooding waters on this one-year anniversary of the 2023 flood.
 - c. Eben called to check on the library today to see if any help needed. It was much appreciated by Jeanne and the board members.

9. Unfinished Business

- a. Jeanne – policies. Privacy down to 12 years old by state legislature. Sabrina noted that VT Dept of Library was supposed to be putting out guidance on how to change policies to incorporate. Jeanne noted this had not happened yet and wasn't sure on timing and the age change was now in effect. Sabrina will examine our policies for needed change and discuss with Jeanne. Jeanne is not in a hurry to change policies with all other things going on, but wanted to note that if a 12-year-old inquires about an independent library card Jeanne and/or Kristen will grant access.

10. Adjourn, 7:04 pm.

- a. Sabrina Motion to adjourn, Jasmine second, all board members in favor.

Next Regularly Scheduled Meeting: August 14th, 2024