

Johnson Public Library

P.O. Box 601

Johnson, VT 05656

Final Meeting Minutes for the Board of Trustee's Meeting

Date of Meeting: May 8th, 2024

Location: Temporary Library Space in the Masonic Temple

Present: Trustees: Kelly Vandorn, Stacey Waterman, Jasmine Yuris, Sabrina Rossi, Jessica Bickford

Librarian: Jeanne Engel

1. Call to order at 6:07 pm
2. Adjustments or Additions to the Agenda: None
3. Review and approve minutes from April 9th, 2024 meeting. No changes. Jessica motioned to approve, Jasmine seconded, all in favor.
4. Stacey – Treasurer's report
 - a. No budget updates, not much happening financially.
 - b. Check came in from Vermont Humanities Council, \$25,000.
 - c. Kelly moved to accept Treasurer's report, Jasmine seconded, all trustees in favor.
5. Librarian's Report - Jeanne
 - a. Jeanne needs to meet with Stacey to check report from Rosemary and review monies that have come in. Stacey and Jeanne will schedule a time.
 - b. Getting close to end of year and have approximately \$7000 between building capital and building maintenance. Jeanne has been brainstorming ways to use the finances because so much is needed. She believed that storm windows for the library were badly needed due to the leaky historic windows, particularly for climate and efficiency if the heat pumps are placed.
 - i. Storm windows at the library:
 1. Indo windows was an identified option prior to the flood. They are removable if the building is moved and have a compression fit. A prior estimate one year ago pre-flood for the building was \$6628 for 15 windows.
 2. Trustees agreed that the trustees would need to obtain new quotes and from more than one source. Additionally the quotes would need to meet historic guidelines.
 3. Questions needed to be asked if they could be purchased now and if they could be placed now and removed before the building move as they are just compression fit. Jasmine noted that if the building moved, may not fit as they are custom to each window.

4. Jess noted that would make sense for us to contact and see if they would provide information. Jessica will contact Indo windows and Jeanne will send contact information.
 - ii. Other ideas for maintenance and capital included new rugs and painting the exterior wooded items. Both will need to be addressed once the building's future is settled.
 - iii. Trustees discussed the idea of trying to roll over the funds. Stacey noted that rolling over funds is complicated and messy and has not been supported.
 - c. The library accepted the \$25,000 grant from Vermont Humanities Council.
 - i. Jeanne and Kristen are working on lining up different performers and an artist to help this summer. They are finding creative ways to use money for programs in the community.
 - ii. Met with pizza committee last week regarding working around Thursday night pizza this summer. Kristen is arranging performances one to two nights (marionette type) for kids prior to pizza event and then they are working on music performers for around the pizza event. Jess asked about increased finances if performance is available for additional ingredients and beverages. Jeanne noted that could be discussed in the future if the need arose. The performers are kid specific before pizza and then the community pizza event occurs after with music. Starts July 8th through end of August. Library is planning on collaborating with pizza committee for this event 5-8 times depending on cost.
 - iii. The librarians are working with Liz Kauffman from VT Studio Center and Kyle Nuse to pursue something like what Morrisville did with the Free University. They are coming and giving ideas for what worked and not worked to develop a type of free university though Johnson Library.
 - d. Stacey motioned to accept librarian's report, Jess seconded, all in favor.
6. Facilities Updates (Historical Preservation Updates)
 - a. Jessica has no new updates.
 - b. Jeanne and Kelly noted that the last month has been quiet regarding updates on FEMA information; however, they learned that there had been a meeting on 5/8/24 at 1 pm and were not aware of it with enough time to attend.
 - c. Jeanne presented a draft Warranty Deed for review Tom and was unsure of the status for the Title Search Update.
 - d. Board reviewed the draft and noted that it was a bit confusing based on recent Selectboard minutes if there was intention to include the municipal offices to the same location as the library out of the floodplain.
 - e. Board discussed that their understanding of the school board did agree space could be used for library and to move forward with exploring the title and deed in case the grant is awarded; however, they didn't believe that the municipal buildings had been included. Board looked up language of school board meeting and it specified that

the use of the space adjacent to Legion field was for the purpose of the library and did not include municipal offices.

- f. Library board believes there should be transparency and open discussion if this is the town intends to merge the movement of the library and municipal offices. Questions arose such as if linking library and municipal building would place VT library grant in jeopardy.
 - g. Kelly will reach out to Tom and see if can be placed on the agenda for the May 20th meeting to ask these questions and gain clarification for moving forward. Kelly noted that the library board would need to hand Selectboard any documentation of questions early to be included in the meeting packet.
7. Bylaws
- a. This is the second meeting after the Bylaws were adopted on 3/27/24. The 45 days are not up yet, but if there are no petitions for change then they will be effective on 5/27/24.
8. Unfinished Business – None
9. Adjourn - 7:32 pm. Motion to adjourn Sabrina, Jasmine seconded, all board members in favor.

Next regularly scheduled meeting: June 12th, 2024