

Johnson Public Library  
P.O. Box 601  
Johnson, VT 05656

### Final Minutes for the Board of Trustee's Meeting

Date of Meeting: October 11, 2023

Location: Temporary Library Space in the Masonic Temple

Time: 6:00 PM

Present: Jeanne Engel (Librarian), Jasmine Yuris, Kelly Vantron, Stacey Waterman, Krystal Woodward

1. Call to Order - Kelly called to order at 6:01
2. Adjustments or Additions to the Agenda - No adjustments or additions were needed.
3. Review and Approve Minutes of September 21<sup>st</sup> meeting - Minutes were approved with no changes. Krystal motioned to accept minutes, Stacey seconded, all were in favor.
4. Librarian's Report—Jeanne and Kristen are still still getting organized in the temporary space. Jeanne reported that Efficiency Vermont will be giving the library a \$5000 rebate on work already done in the building and also an additional bonus of \$4793 for further energy efficiency measures. Stacey motioned to accept Jeanne's report, Kelly seconded, all were in favor.
5. Discussion of FEMA inspection and review - Kelly met with new town administrator Tom Galinat. Kelly invited Tom to attend tonight's meeting but he declined. She reported that a FEMA inspector inspected the library with Tom, but without any library staff present. Tom informed Kelly that we will have to reopen bids for work on the library as the RFPs used for the first bids did not meet FEMA requirements. The new RFPs must specify that we want to rebuild with mitigation measures - a category designated by FEMA. New RFPs have to meet all FEMA requirements for any flood losses to be reimbursed by FEMA. We are hoping to still start work in December after redoing the bidding. Kelly also reported that the Town's insurance declined all claims for the library because the building is in a flood zone so any coverage will have to come from FEMA. Kelly and Jeanne will attend Monday's select board meeting where the FEMA inspection will be discussed.
6. Treasurer's Report—Stacey reported on work on the FY25 draft budget. There are many unknowns as we haven't received end-of-year-actuals for 2023 yet and do not yet have information on costs such as electricity/heat/phone in the masonic temple. It was noted that

we will be paying for these utilities in both buildings while we operate at the temporary location and this may lead to higher than budgeted costs. Also needed, information about what costs will be covered by FEMA . Stacey aims to have a complete budget draft for the November trustee's meeting. Kelly motioned to accept Stacey's report, Krystal seconded, all were in favor.

7. Facilities Update—There was no facilities report this month as it was covered by Kelly's report regarding the FEMA inspection.

8. Website/Logo—Krystal drafted 13 logos to consider - she is now wondering the best way for trustees to see them and weigh in. Krystal suggested using the logo on Facebook and on the website. Krystal will send the logos via email and numbered so trustees can see them and comment on them. Jeanne will give Krystal access to the website so she can propose improvements

9. Discussion of Board positions - To avoid any conflict of interest, Stacey nominated Krystal to take over as Facilities, Kelly seconded, all were in favor. Kelly nominated Jasmine to take over as Vice Chair, Krystal seconded, all in favor. Krystal left at 7:12.

10. Unfinished Business - none

11. Adjourned at 7:16. Jasmine motioned, Kelly seconded, all were in favor.

Next Regularly Scheduled Meeting: November 8, 2023