

TOWN OF JOHNSON
Selectboard Agenda
Johnson Municipal Offices
93 Lower Main West

Thursday, June 1, 2023

Special Meeting Items

4:15 CALL TO ORDER & MEETING KICKOFF

1. Authorize Chair to act on behalf of the Town as the Authorized Official for the Northern Borders Regional Commission to apply for, accept, and expend grant funds from the Northern Borders Regional Commission. The named authorized official has permission to sign all NBRC investment documents that bind the applicant. (10 mins)

4:25 P.M. ADJOURN MEETING

Option to join by Zoom*:

***Please note:** Participation only allowed through Zoom if requested in advance of the Meeting.

<https://us02web.zoom.us/j/3446522544?pwd=VknZZE5tMW5PaEhidVpnUjRxSkxGdz09>

+1 646 558 8656 US (New York)

Meeting ID: 344 652 2544

Passcode: 15531

One tap mobile:

+13017158592,,3446522544# US (Washington DC)

+13052241968,,3446522544# US

Changes to Authorized Official/Key Grant Personnel

The NBRC requires a resolution by the applicant's legal authority providing authorization to the executive to whom they are granting permission to sign all NBRC investment documents that bind the applicant. NBRC refers to this person as the **"Authorized Official"**. At time of application for funding, applicants are required to provide a resolution from the entities legal authority indicating the name and title of the person they are authorizing.

If the Authorized Official changes during the performance period of an award, grantees are required to provide NBRC with an executed [Key Contacts Form](#) together with an updated Authorized Official Resolution to document the change. While NBRC does not mandate the form for the Authorized Official Resolution, recognizing many entities have their own template, **the resolution must indicate the executive's name and title as well as state their permission to sign all NBRC investment documents that bind the applicant.** Examples of legal authorities include select boards and councils for municipalities; commissions for counties; state authorized officials or boards for states; boards of directors, or trustees for nonprofits.

If a grantee wishes for other key grant personnel to be included in project-related correspondence, a [Key Contacts Form](#) would also need to be provided for those individuals but does not need to be supported by any type of resolution or other support documentation. **As a reminder, only authorized officials may sign NBRC documents that bind the applicant.**

RESOLUTION

TOWN OF JOHNSON

A Resolution authorizing that **Beth Foy** who is the Selectboard Chair, is empowered to act on behalf of the Town of Johnson as the **Authorized Official**.

Resolved by the Town Selectboard of the Town/City of Johnson as follows:

WHEREAS, the Town/City Charter, Section ____ (if applicable) requires the Board of Selectmen/Town Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, the Town of Johnson has been awarded (\$861,945.42) for the (The Light Industrial/Commercial Park);

NOW THEREFORE, the **Beth Foy, Selectboard Chair** is hereby authorized, on behalf of the (Town of Johnson) to apply for, accept, and expend grant funds from the Northern Borders Regional Commission. The named authorized official has permission to sign all NBRC investment documents that bind the applicant.

Signature of Individual authorized to act on behalf of City/Town

Passed and approved this ____ day of _____, 20__.