

**Selectboard Agenda  
Johnson Municipal Offices  
293 Lower Main West**

Date: Monday, March 20, 2023

## **Standing Items**

### **6:30 Meeting kickoff**

1. Call to Order & Additions or Adjustments to the Agenda (5 mins)
2. Review Invoices and Orders (5 mins)  
***REMINDER: Please just read through and ask questions – we will not be reading aloud.***
3. Review and approve minutes of meeting past March 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> 2023 (5 mins)
4. Selectboard issues/concerns (5 mins)

**6:50 p.m. Treasurer's Report and review and approve bills, warrants, licenses and any action items.**

**7:00 p.m. Public Works Supervisor/Highway Foreman Report**

**7:10 p.m. Review Planned Purchases**

## **Administrator's report, action items, and signature required items:**

### **7:15 p.m. Committees and Volunteer Support**

1. Lamoille Valley Rail Trail Working Group Update (10 minutes)
2. Request for Water Service at Johnson Arboretum (10 minutes)
3. Remaining Appointments carried over from March 6<sup>th</sup> (10 minutes)
4. Lamoille FiberNet Update and Appointments (10 minutes)
5. Brownfields Committee Resignation and Appointment (5 minutes)

### **8:00 p.m. New items**

6. Update on Joint Meeting Agenda (10 minutes)
7. NEMS Service Station Tax Exemption (10 minutes)

**8:20 p.m. Follow up from previous meeting action items (please review recent meeting minutes for context):**

8. Animal Control Officer Review (10 minutes)
9. Economic Development Round Table Discussion Planning (20 minutes)
10. Northern Borders Regional Commission Infrastructure Grants (15 minutes)
11. Continuing ARPA Discussion (10 minutes)

## **Executive Session(s)**

**9:15 p.m. Executive Session to Discuss a Contract Negotiation as Allowed by 1 V.S.A. § 313(a)(1) (15 minutes)**

**Please join by Zoom:**

<https://us02web.zoom.us/j/3446522544?pwd=VkNZZE5tMW5PaEhidVpnUjRxSkxGdz09>

+1 646 558 8656 US (New York)

Meeting ID: 344 652 2544

Passcode: 15531

## Town Administrator's Report

**Date: Monday, March 20, 2023**

**Agenda:**

### Standing Items

#### 6:30 Meeting kickoff

1. Call to Order & Additions or Adjustments to the Agenda (5 mins)
2. Review Invoices and Orders (5 mins)

***REMINDER: Please just read through and ask questions – we will not be reading aloud.***

3. Review and approve minutes of meeting past March 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> 2023 (5 mins)
4. Selectboard issues/concerns (5 mins)

**6:50 p.m. Treasurer's Report and review and approve bills, warrants, licenses and any action items.**

**7:00 p.m. Public Works Supervisor/Highway Foreman Report**

**7:10 p.m. Review Planned Purchases**

### Administrator's report, action items, and signature required items:

#### 7:15 p.m. Committees and Volunteer Support

1. Lamoille Valley Rail Trail Working Group Update (10 minutes)

Peggy Williams, Allison Kratzat, Johnson Works, Jan Gearhart, Kyle Nuse, Adreinne Stevson, BJ Putvain, Doug Molde, and Casey Romero have all volunteered to serve on a LVRT Working Group. The Selectboard may appoint the members and issue any desired directives to the group.

2. Request for Water Service at Johnson Arboretum (10 minutes)

The Johnson Tree Board is seeking to establish a permanent water source at the Johnson Arboretum to continue maintenance of the site. We have quotes on the installation of a meter and curb-stop.

3. Remaining Appointments carried over from March 8<sup>th</sup> (10 minutes)

Carrying out the remaining appointments from March 8<sup>th</sup>.

4. Lamoille FiberNet Update and Appointments (10 minutes)

Charlotte Reber and Paul Warden have updates on the general state of the CUD and the change in leadership.

5. Brownfields Committee Resignation and Appointment (5 minutes)

Doug Molde is stepping down as Johnson's representative. Brian Story is currently the alternate and is willing to remain the alternate if needed. A new lead appointment is necessary.

#### 8:00 p.m. New items

6. Update on Joint Meeting Agenda (10 minutes)

An opportunity to review are proposed agenda items and scheduling of the next joint meeting.

7. NEMS Service Station Tax Exemption (10 minutes)

In 2012 at a Special Town Meeting the town voted to exempt the NEMS building from property taxes. 32 V.S.A. § 3840 allows the town to vote to allow property used for the sole purpose of ambulance and rescue operations to be exempt from property taxes for up to 10 years.

**8:20 p.m. Follow up from previous meeting action items (please review recent meeting minutes for context):**

8. Animal Control Officer Review (10 minutes)

Crystal Earle has been invited to attend the meeting so that the board may have the opportunity to meet her before it makes a decision on the possible appointment of a new ACO.

9. Economic Development Round Table Discussion Planning (20 minutes)

Continued discussion on the upcoming Economic Development Round Table in Johnson.

10. Northern Borders Regional Commission Infrastructure Grants (15 minutes)

The NBRC has posted a preliminary look at rules which we can review.

11. Continuing ARPA Discussion (10 minutes)

Review of the current status of ARPA discussions and the potential of forming a new sub-committee to focus on this topic.

**Executive Session(s)**

**9:15 p.m. Executive Session to Discuss a Contract Negotiation as Allowed by 1 V.S.A. § 313(a)(1) (15 minutes)**

The board may discuss a contract which the board may determine that premature public disclosure of the negotiations may place the town at a substantial disadvantage. If so, then an executive session to discuss that contract would be permitted by 1 V.S.A. §313(a)(1).

**Please join by Zoom:**

<https://us02web.zoom.us/j/3446522544?pwd=VkNZZE5tMW5PaEhidVpnUjRxSkxGdz09>

+1 646 558 8656 US (New York)

Meeting ID: 344 652 2544

Passcode: 15531

**GENERAL INFORMATION ITEMS**

**Information Items:**

1. Efficiency Vermont: Lighting discounts

**Budget Items:**

**Legal Issues:**

**VLCT: PACIF**

1. Municipal Access Portal (MAP) (6 copies)
- 2.

**State/Federal Issues:**

**Administrator's Correspondence:**

**Workshops:** VLCT Selectboard Essentials, Municipal Access Portal

**Newsletters:**

**Brochures & Ads:**

**Old Business:**

1. ATV Ordinance Update
2. Class IV Road Update
3. Stop Sign Ordinance
4. Constable Update

Adjourn

## **Town of Johnson Highway/Public Works Department Monthly Progress Report, February 2023**

### **Recent Accomplishments**

- Equipment repair and maintenance.
- Snow Plowing and sanding/salting.
- Put the new cutting edge on truck 19.
- Had the new Tank and pump installed Salt truck.
- Fixed truck 19 new fan belts and clutch fan Assemble.
- Rebuilt truck 20 wing arms with new pins and shackles.

### **Current projects**

- Working on organizing the work area in the shop.
- Winter Road Maintenance.
- replacing pins and bushings in the Cat Backhoe we are about 35 percent done.

### **Upcoming Tasks and Projects**

- Winter road maintenance.
- Equipment maintenance.
- Trainings to Attend: **march 30<sup>th</sup> and April 4<sup>th</sup> OSHA TEN for David and Jacob.**

### Winter Sand/Salt

So far we have used **4580** tons of sand.

So far we have used **238** tons of salt.

### **Discuss with Select Board**

- **Backhoe parts**

Report by Jason Whitehill, Town of Johnson Highway Department/Public Works Foreman

Item	Department/Use	Cost	Code	Quotes
Parts for Backhoe Repair	Public Works	\$ 4,010.79	50-8-50-50.00 Parts and Supplies	Attached
Parts for Backhoe Repair	Public Works	\$ 1,046.75	50-8-50-50.00 Parts and Supplies	

**Milton****PROFORMA  
INVOICE**INVOICE NUMBER  
INVOICE DATE 03/13/2023  
PO NUMBER**BILL TO**Town of Johnson Vermont  
293 Lower Main W  
PO Box 383  
Johnson, VT 05656  
USA**SHIP TO**Milton Cat Warehouse - Richmond  
150 CAT Lane  
Richmond, VT 05477  
USA

SALES ORDER NUMBER	DOC DATE	INVOICE ACCOUNT	ORDER ACCOUNT	STORE	DIVISION	PAGE
SO05965470	03/13/2023	1180657	1180657	Richmond - Parts		1 of 2
SALES PERSON	SHIP VIA	CARRIER ACCOUNT		ORDERED BY		
Pecor, Jason	Pickup at a MC Warehouse Today					
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT NUMBER	MILTON CAT EQUIPMENT NUMBER	SKU	
AA	430F ST	RDF00345		S055438	2960	
QTY	ITEM	DESCRIPTION	RETURNABLE	UNIT PRICE	DISCOUNT	EXTENDED PRICE
2	2171460	Bearing-Slee	Yes	71.35		142.70
2	2201013	Bearing-Slee	Yes	79.56		159.12
1	2136717	Pin	Yes	272.61		272.61
2	9R0162	Bearing	Yes	43.46		86.92
2	9R0139	Bearing	Yes	42.43		84.86
2	2501563	Bearing-Slee	Yes	73.40		146.80
2	2176046	Bearing Slee	Yes	106.83		213.66
2	2136719	Bearing-Slee	Yes	55.59		111.18
2	2136715	Bearing-Slee	Yes	66.76		133.52
2	2136719	Bearing-Slee	Yes	55.59		111.18
1	2146143	Pin	Yes	75.39		75.39
1	2170055	Pin	Yes	75.35		75.35
1	2201018	Pin	Yes	168.17		168.17
2	2867166	Bearing-Slee	Yes	41.02		82.04
2	9R0162	Bearing	Yes	43.46		86.92
1	2136718	Pin	Yes	164.14		164.14
1	2136728	Pin As	Yes	426.33		426.33
1	2201019	Pin	Yes	140.57		140.57
1	1545278	Pin	Yes	186.62		186.62
1	1545279	Pin	Yes	174.37		174.37
1	1545280	Pin	Yes	253.76		253.76
1	9R0162	Bearing	Yes	43.46		43.46
1	9R0170	Bearing	Yes	47.38		47.38
1	2136687	Bearing-Slee	Yes	36.20		36.20
1	9R0162	Bearing	Yes	43.46		43.46
1	9R0170	Bearing	Yes	47.38		47.38
1	2136687	Bearing-Slee	Yes	36.20		36.20
1	2136698	Pin	Yes	211.02		211.02
2	9R0170	Bearing	Yes	47.38		94.76
2	2136703	Bearing	Yes	38.68		77.36

Continued

We appreciate your business. Thank you. Should you have any questions regarding this invoice please contact parts manager Ray Bernitsen at (802) 434-7810 option 4, or E-Mail at Ray\_Bernitsen@MiltonCAT.com

WE ARE NOT RESPONSIBLE FOR DAMAGE, BREAKAGE OR DELAY AFTER WE HAVE TAKEN TRANSPORTATION COMPANY'S RECEIPT. INTEREST, AT LEGAL RATES, WILL BE CHARGED ON THE AMOUNT OF THIS INVOICE AFTER ITS MATURITY. GASKETS AND O-RINGS ARE NON-RETURNABLE. OTHER ITEMS ARE RETURNABLE ONLY BY PRIOR AUTHORIZATION AND IN RESALABLE CONDITION, UNOPENED IN THE ORIGINAL SEALED PACKAGE.

To insure proper credit, please detach this portion and return with remittance.

Town of Johnson Vermont  
293 Lower Main W  
PO Box 383  
Johnson, VT 05656  
USA

Please make checks payable to:

**Southworth-Milton, Inc.**  
**P.O. Box 3851**  
**Boston, MA 02241-3851**

FED ID.# 02-0258444

**Milton**

Customer Number: 1180657  
Invoice Date: 03/13/2023  
Invoice Number:

Amount Due:

Amount Enclosed:

Check here for change of address.  
Please print the change on the  
back and return with remittance.

Packet Page 7

**Milton****PROFORMA  
INVOICE**INVOICE NUMBER  
INVOICE DATE 03/13/2023  
PO NUMBER**BILL TO**Town of Johnson Vermont  
293 Lower Main W  
PO Box 383  
Johnson, VT 05656  
USA**SHIP TO**Milton Cat Warehouse - Richmond  
150 CAT Lane  
Richmond, VT 05477  
USA

SALES ORDER NUMBER	DOC DATE	INVOICE ACCOUNT	ORDER ACCOUNT	STORE	DIVISION	PAGE
SO05965470	03/13/2023	1180657	1180657	Richmond - Parts		2 of 2
SALES PERSON	SHIP VIA	CARRIER ACCOUNT		ORDERED BY		
Pecor, Jason	Pickup at a MC Warehouse Today					
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT NUMBER	MILTON CAT EQUIPMENT NUMBER	SMU	
AA	430F ST	RDF00345		S055438	2960	
QTY	ITEM	DESCRIPTION	RETURNABLE	UNIT PRICE	DISCOUNT	EXTENDED PRICE
2	2136703	Bearing	Yes	38.68		77.36

Subtotal Before Tax

\$4,010.79

We appreciate your business. Thank you. Should you have any questions regarding this invoice please contact parts manager Cody Stearns at (802) 434-7810 option 4, or E-Mail at [Cody\\_Stearns@MiltonCAT.com](mailto:Cody_Stearns@MiltonCAT.com)

WE ARE NOT RESPONSIBLE FOR DAMAGE, BREAKAGE OR DELAY AFTER WE HAVE TAKEN TRANSPORTATION COMPANY'S RECEIPT. INTEREST, AT LEGAL RATES, WILL BE CHARGED ON THE AMOUNT OF THIS INVOICE AFTER ITS MATURITY. GASKETS AND O-RINGS ARE NON-RETURNABLE. OTHER ITEMS ARE RETURNABLE ONLY BY PRIOR AUTHORIZATION AND IN RESALABLE CONDITION, UNOPENED IN THE ORIGINAL SEALED PACKAGE.  
Do You Want Electronic Billing? Send Request To [ElectronicInvoicing@MiltonCAT.com](mailto:ElectronicInvoicing@MiltonCAT.com)

<b>Pay This Amount</b>	<b>4,010.79</b>
<b>Credit Amount</b>	

Payment Terms: Charge - Net10 Prox

Town of Johnson Vermont  
293 Lower Main W  
PO Box 383  
Johnson, VT 05656  
USA

Please make checks payable to:

**Southworth-Milton, Inc.**  
**P.O. Box 3851**  
**Boston, MA 02241-3851**

**Milton** Customer Number: 1180657  
Invoice Date: 03/13/2023  
Invoice Number:

Amount Due: \$4,010.79

Amount Enclosed:



Check here for change of address.  
Please print the change on the  
back and return with remittance.



**Milton**

# PROFORMA INVOICE

INVOICE NUMBER  
INVOICE DATE  
PO NUMBER03/15/2023  
QUOTE**BILL TO**Town of Johnson Vermont  
293 Lower Main W  
PO Box 383  
Johnson, VT 05656  
USA**SHIP TO**Milton Cat Warehouse - Richmond  
150 CAT Lane  
Richmond, VT 05477  
USA

SALES ORDER NUMBER	DOC DATE	INVOICE ACCOUNT	ORDER ACCOUNT	STORE	DIVISION	PAGE
SO05969361	03/15/2023	1180657	1180657	Richmond - Parts		1 of 1
SALES PERSON	SHIP VIA	CARRIER ACCOUNT		ORDERED BY		
Beaudreau, Tim	Pickup at a MC Warehouse Today					
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT NUMBER	MILTON CAT EQUIPMENT NUMBER	SMU	

QTY	ITEM	DESCRIPTION	RETURNABLE	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	1019944-U	MAIN PIN	No	628.50		628.50
1	1018739-U	WR ROD PIN	No	109.75		109.75
1	BM200275-U	BUSHING	No	83.50		83.50
1	D2294-U	WR BUSHING	No	20.25		20.25
1	BM200225-U	BUSHING	No	64.50		64.50
1	1018740-U	WR BARREL PIN	No	80.25		80.25
1	UP-FREIGHT-IN	UP-FREIGHT-IN	No	60.00		60.00

Subtotal Before Tax

\$1,046.75

We appreciate your business. Thank you. Should you have any questions regarding this invoice please contact parts manager Cody Stearns at (802) 434-7810 option 4, or E-Mail at [Cody\\_Stearns@MiltonCAT.com](mailto:Cody_Stearns@MiltonCAT.com)

WE ARE NOT RESPONSIBLE FOR DAMAGE, BREAKAGE OR DELAY AFTER WE HAVE TAKEN TRANSPORTATION COMPANY'S RECEIPT. INTEREST, AT LEGAL RATES, WILL BE CHARGED ON THE AMOUNT OF THIS INVOICE AFTER ITS MATURITY. GASKETS AND "O" RINGS ARE NON-RETURNABLE. OTHER ITEMS ARE RETURNABLE ONLY BY PRIOR AUTHORIZATION AND IN RESALABLE CONDITION, UNOPENED IN THE ORIGINAL SEALED PACKAGE.  
Do You Want Electronic Billing? Send Request To [ElectronicInvoicing@MiltonCAT.com](mailto:ElectronicInvoicing@MiltonCAT.com)

<b>Pay This Amount</b>	<b>1,046.75</b>
<b>Credit Amount</b>	

Payment Terms: Charge - Net10 Prox

Town of Johnson Vermont  
293 Lower Main W  
PO Box 383  
Johnson, VT 05656  
USA

Please make checks payable to:

**Southworth-Milton, Inc.**  
**P.O. Box 3851**  
**Boston, MA 02241-3851**

FED ID.# 02-0258444

**Milton**

Customer Number: 1180657  
Invoice Date: 03/15/2023  
Invoice Number:

Amount Due: \$1,046.75

Amount Enclosed:



Check here for change of address.  
Please print the change on the  
back and return with remittance.

Packet Page 9

83 Emery Hill Road  
Johnson, VT 05656  
Feb 9, 2023

Beth Foy  
Chair  
Selectboard, Johnson VT

REF: Working Group for LVRT

Dear Beth,

Please accept this as an expression of interest in serving on the Working Group you plan to assemble to address issues/opportunities related to the completion of the LVRT. Sitting at the midpoint along the trail affords the town of Johnson great opportunities for increased tourism, if we do some things to expand/enhance services available to cyclists.

I would bring significant experience to the discussions about traveling by bicycle. For over 30 years, cycling has been the preferred way that David and I have traveled. We have been on trips ranging from 100-2000 miles, in Europe as well as eastern Canada and the US. I have a good sense of what life on the trail is like and what amenities cyclists seek.

In addition, David and I are “regulars” on the LVRT and have ridden all three sections that were open to travel in recent years. In my view, Johnson sits in the middle of the most picturesque section of the entire trail.

We are out in British Columbia until early April. If I do get the opportunity to be appointed to this group, I hope that the Zoom option exists for attending meetings.

Thank you.

Peggy R. Williams  
[pwilliams@ithaca.edu](mailto:pwilliams@ithaca.edu)  
607-280-8114

February 26, 2023

Douglas L. Molde  
1409 Coddington Hollow Road  
Johnson, VT 05656

Brian Story, Johnson Town Administrator  
and Johnson Selectboard  
P.O. Box 383  
Johnson, VT 05656

Dear Brian and Selectboard members,

This is to request that I be named a member of the "working group" for Johnson to take advantage of the rail trail, as described in the selectboard minutes of February 6.

I have been interested in the rail trail and its potential to benefit Johnson since my very first LCPC meeting as one of Johnson's representatives to that body. I have actively supported the creation and development of the rail trail from its earliest days, including testifying to the Vermont legislature, and most recently I was involved with the creation of the Ted Alexander Welcome Center.

Sincerely yours,

Douglas L. Molde

**From:** [Adrienne Stevson](#)  
**To:** [TOJ Administrator](#); [Beth Foy](#)  
**Subject:** Help with Lamoille County Rail Trail  
**Date:** Thursday, March 9, 2023 9:06:13 PM

---

Hello Brian and Beth,  
Paul mentioned that you might need help with Lamoille County Rail Trail opening. I would be happy to help with anything that you might need.  
Let me know,  
Adrienne

**From:** [Kyle Nuse](#)  
**To:** [TOJ Administrator](#); [Beth Foy](#)  
**Subject:** Letter of Interest for Rail Trail Working Group  
**Date:** Sunday, February 26, 2023 1:59:52 PM

---

Hello, Brian and Beth,

I would like to formally submit my letter of interest in being a member of the Rail Trail Working Group.

As a Main Street business owner, I have a vested interest in the economic impact this trail will have on the business community. I am also the Chair of the Beautification Committee that has made the Rail Trail front and center of our public art initiatives. I also was part of the Railroad Street Area Wide Plan subcommittee, a former Select Board Member and the former President of Johnson Works. When I was on Johnson Works, I spent a lot of time and energy making the Johnson Works [website](#) that highlights many of the recreation, business, education, arts and culture opportunities that Johnson has to offer.

In addition, I use the trail almost daily. From May-October I use it to commute my job in Morrisville, and in the winter I walk, snowshoe and XC ski on the trail. I also live in the village and therefore am very connected to the trails activities.

Lastly, I am a visionary and natural leader that is well connected, carries a lot of pertinent institutional and historical knowledge, collaborates well with others, and has the professional skillsets to make visions reality.

Thank you for your consideration,  
Kyle Nuse

**From:** [BJ Putvain](#)  
**To:** [TOJ Administrator](#)  
**Subject:** Rail trail working group  
**Date:** Wednesday, February 22, 2023 7:46:54 PM

---

I'm interested on being a member of this group

BJ Putvain  
Village of Johnson Trustee  
Vice Chair  
&  
Town of Johnson  
Health Officer & Animal Control Officer  
802-673-8311

**From:** [janice gearhart](#)  
**To:** [TOJ Administrator](#); [Rosemary Audibert](#); [Beth Foy](#); [Eben Patch](#); [Eric Osgood](#); [Mark Wordward](#); [Duncan Hastings](#)  
**Subject:** Rail Trail committee appointment  
**Date:** Sunday, March 5, 2023 3:09:02 PM

---

To Selectboard Members:

Hello,

I'd like to request to be considered as a member for the Town of Johnson Rail Trail Committee. I was part of the original Rail Trail Committee along with Lea (and many more folks) quite a few years ago when we were just starting to plan the Johnson segment.

I am still very interested in helping our community make the best of this opportunity to bring people into our town and to help our businesses prosper.

I have biked many rail trails all around the US and have seen how the adjacent towns have offered the services they have available, and increased the use of the trail.

Please let me know if I can be of help.

Thanks,

Jan Gearhart

802-730-4180

**From:** [Allison Kratzat](#)  
**To:** [TOJ Administrator](#)  
**Subject:** Rail Trail Working Group  
**Date:** Wednesday, February 15, 2023 7:40:53 AM

---

Good Morning Brian,

I saw the Front Porch Forum posting regarding the working group for the Rail Trail, and wanted to touch base with you about participating. I live in the village and have a background in outdoor rec. My husband and I are frequent rail trail users so this is a project I'd love to get involved with.

Please let me know if you need any other info, looking forward to hearing from you.

Thanks,  
Allie



**From:** [Casey](#)  
**To:** [TOJ Administrator](#)  
**Cc:** [Town of Johnson Recreation](#)  
**Subject:** Re: LVRT Working Group  
**Date:** Wednesday, March 15, 2023 6:57:10 PM

---

Yup, re: LVRT. I went to the last mtg. @ LCPC and hope to keep going; am following up on some VTrans map confusion with Rob.

Also I know Dean has (or will soon) talk to you about liability & waivers for our providing 'loaner' sk8boards & also maybe helmets for Let's Roll. This needs to be thrashed out soon.

An extension would be if we let kids take the loaner boards with them so they can practice (theoretically at the Park rather than in the street or public parking lots!!!! ).

A further possibility we've talked to Jean Engel about: the Libe loaning out the boards as they do snowshoes. I think that would only work if we had more boards than were needed for the program, which is only possible if we get the grant in May. Before we make this a serious request to take to the Library board, we'd need answers to all liability questions.

We need to get language & requirements for program registration ironed out soon, and hope you can help with that.

Thanks! Casey

On Mar 15, 2023, at 5:22 PM, TOJ Administrator  
<[tojadministrator@townofjohnson.com](mailto:tojadministrator@townofjohnson.com)> wrote:

Casey, I don't quite recall from our conversation earlier this week. Were you interested in serving on the LVRT Working Group?

Brian Story, Town Administrator  
Town of Johnson  
Office: 802-635-2611  
Web: <http://townofjohnson.com/>

NOTE: Any response or reply to this electronic message may be subject to the Vermont Public Records Act.

**From:** [Joie Lehouillier](#)  
**To:** [TOJ Administrator](#)  
**Subject:** Working group for LVRT  
**Date:** Tuesday, February 14, 2023 2:27:52 PM

---

Hi Brian,  
We will make sure someone from JW is at those meetings for the rail trail.  
You can send me the meeting info and I will forward to JW members.  
Thanks,  
Joie

--

Joie Lehouillier  
Foote Brook Farm  
[www.footebrookfarm.com](http://www.footebrookfarm.com)  
802-730-3587

DATE 3/16/23 TIME 13:33:09

Page No

1

TEAM EJP So. Burlington  
E.J. PRESCOTT INC.  
P.O. BOX 350002  
BOSTON, MA 02241-0502

**WAREHOUSE**  
TEAM EJP So. Burlington  
1235 AIRPORT PARKWAY  
SO. BURLINGTON, VT 05403  
  
Phone # 802 865 3958

**QUOTATION  
ACKNOWLEDGEMENT**  
Payment Type: CHARGE  
Document No: 6145509  
Document Date: 3/16/23  
Customer No: 002610  
Warehouse: 090

VILLAGE OF JOHNSON PUBLIC WORK  
P.O. BOX 383  
JOHNSON, VT 05656

**SHIP TO**  
VILLAGE OF JOHNSON PUBLIC WORK  
1235 AIRPORT PARKWAY  
SO. BURLINGTON, VT 05403

**SPECIAL INSTRUCTIONS**

Customer P.O. Number	Job Name	Job No.	Sls	Sales	Order Date	Shipping Method
METER PIT			194	RMN	3/16/23	PICKUP

Ln	Product No. / Description	U/M	Ordered	Shipped	B/O	Unit Price	Disc	Ext Amount
001	/NON02785638 790-260QNP330X15 15X60 METER PIT	EA	1	1	0	1164.9500		1164.95
002	53755 2 15X4 METER PIT INSULATION 040239	EA	1	1	0	45.0900		45.09
Product To be shipped on or before scheduled promise date: 5/01/23 Thank you for your order. Please review this acknowledgement for any errors. If you have any questions or problems, please call your local sales office listed above.								

<input type="checkbox"/> Prepaid <input type="checkbox"/> Collect <input type="checkbox"/> Pick Up	CTNS	WT.	Shipped Via	Ship Date	Pick By	Fill By	Pack By	Chk By	Amount	1,210.04
									Freight	.00
MERCHANDISE CANNOT BE RETURNED WITHOUT PERMISSION Any discrepancies must be reported within 24 hours.				Received By	END OF ORDER	Date Received			TOTAL	1,210.04
				X						

4-6 weeks lead time  
+ \$350 for meter and stop

**JOINT BOARD MEETING AGENDA  
JOHNSON TOWN SELECTBOARD AND VILLAGE TRUSTEES**

Date/Time  
Johnson Municipal Offices – 2<sup>nd</sup> Floor

**AGENDA:**

CALL TO ORDER  
REVIEW OF AGENDA AND ANY ADJUSTMENTS, CHANGES AND ADDITIONS  
PUBLIC COMMENT

1. Discussion on Condition and Future Plans for Old Mill House (30 minutes)
2. Discussion on Condition and Future Plans for Lower Storage (30 minutes)
3. Merger Discussion (30 minutes)
  - a.

Adjourn

Join Meeting via Zoom

<https://us02web.zoom.us/j/3446522544?pwd=VkNZZE5tMW5PaEhidVpnUjRxSkxGdz09>

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 344 652 2544

Passcode: 15531

JOHNSON SPECIAL TOWN MEETING MINUTES  
JOHNSON MUNICIPAL BUILDING  
THURSDAY, SEPTEMBER 27, 2012

**Present:**

Selectboard Members: Kathy Black, Nat Kinney, Eric Osgood, Howard Romero

Others: Duncan Hastings (Manager), Rosemary Audibert (Clerk), David Williams (Moderator), Steve Smith, Walter Pomroy, Lois Frey, Gordon Smith, and 7 other citizens.

**Note: All votes taken are unanimous unless otherwise noted.**

**1. Call to Order**

David Williams called the meeting to order at 7:00. He read the warning.

- 2. Article 1. Will the Town vote to exempt from property tax in whole for the next ten (10) years as authorized under Title 32 VSA Section 3840, property owned by Newport Ambulance Service, Inc. (doing business as Northern Emergency Medical Services) and located at 62 Wilson Rd, in Johnson?**

**Eric Osgood moved to exempt from property tax in whole for the next ten (10) years as authorized under Title 32 VSA Section 3840, property owned by Newport Ambulance Service, Inc. (doing business as Northern Emergency Medical Services) and located at 62 Wilson Rd, in Johnson, seconded by Steve Smith.**

Eric explained that years ago we used to contract with a for-profit ambulance service, but then got together with Hyde Park, Eden, Waterville, and Belvidere and decided to use NEMS, which is a non-profit organization. NEMS purchased property and built its current building in Johnson. The listers did not put that property on the grand list because it belonged to a non-profit emergency services organization. Then the state Division of Property Valuation and Review deemed that NEMS should be on the grand list and should be taxed, and that the statewide education tax would apply. Certain statutes address who is tax exempt. The town's voters have the power to exempt anyone else from taxes, but the state would not recognize that and would still apply the statewide education tax. However, there is a specific statute that grants exempt status for fire and ambulance services and if the voters authorize a tax exemption for emergency services the state will honor that. Why should we do it? It's the right thing to do and it can cost the town money if we don't. NEMS's tax bill is around \$4500. Because they are a non-profit, the cost is divided among the towns it services based on population. Our share of the burden would be about 40%. We would pay \$2000 to NEMS so they could pay a tax bill of \$4500. Seventy percent of our taxes are for the statewide property tax so about \$3000 of the \$4500 goes to the state. We would pay about \$5000 to get about \$4500.

**The motion was passed.**

- 3. Article 2. Should the Selectboard replace the 2000 backhoe, jointly owned by the town and village, in accordance with the Town's approved Capital Budget and Plan, with costs of financing paid from the Highway Reserve Fund?**

**Howard Romero moved to authorize the Selectboard to replace the 2000 backhoe, jointly owned by the town and village, in accordance with the Town's approved Capital Budget**

# The Vermont Statutes Online

## **Title 32 : Taxation And Finance**

### **Chapter 125 : Exemptions**

#### **Subchapter 002 : Restricted Exemptions**

(Cite as: **32 V.S.A. § 3840**)

#### **§ 3840. Charitable and fraternal organizations**

When a society or body of persons associated for a charitable purpose, in whole or in part, including fraternal organizations, volunteer fire, and ambulance or rescue companies, owns real estate used exclusively for the purposes of such society, body, or organization, such real estate may be exempted from taxation, either in whole or in part, for a period not exceeding 10 years, if the town so votes. Upon the expiration of such exemption, a town may vote additional periods of exemption not exceeding five years each. (Amended 1961, No. 24, eff. March 17, 1961; 1975, No. 156 (Adj. Sess.), § 1.)

# Economic Development Roundtable

## **Agenda for April, \_\_\_\_\_, 2023**

1. Introductions
2. Industrial Park Development
  - a. Current Status
  - b. Vision and Obstacles
  - c. Available Resources
3. Rail Trail and Recreation Development
  - a. Current Status
  - b. Vision and Obstacles
  - c. Available Resources
4. Small and Local Business Needs
  - a. Current Status
  - b. Vision and Obstacles
  - c. Available Resources



## 2023 CATALYST (SEID and IJJA) PROGRAM TIMELINE

2023 materials available on NBRC website	March 17, 2023
2023 SEID Program Information Sessions (Virtual)	March/April
<b>Maine: Thursday, March 30, 2023, 2:00 – 4:00 p.m.</b>	
Register in advance for this meeting: <a href="https://us02web.zoom.us/meeting/register/tZAude6uqzwrGdeBDk5qj0y8_MbkVM7gBGms">https://us02web.zoom.us/meeting/register/tZAude6uqzwrGdeBDk5qj0y8_MbkVM7gBGms</a>	
<b>New Hampshire: Monday, April 3, 2023, 10:00 AM – 12:00 PM</b>	
Register in advance for this meeting: <a href="https://us02web.zoom.us/meeting/register/tZUrce-hrzqpH90iYjEasSCaHkiHMCbAr2tH">https://us02web.zoom.us/meeting/register/tZUrce-hrzqpH90iYjEasSCaHkiHMCbAr2tH</a>	
<b>Vermont: Monday, April 3, 2023, 1:00 PM – 3:00 PM EST</b>	
Register in advance for this meeting: <a href="https://us02web.zoom.us/meeting/register/tZwrc-mrqTliGNOZnx_byQddzqwHJ4QErbqh">https://us02web.zoom.us/meeting/register/tZwrc-mrqTliGNOZnx_byQddzqwHJ4QErbqh</a>	
<b>New York: Tuesday, April 4, 2023, 10:00 AM – 12:00 PM</b>	
Register in advance for this meeting: <a href="https://us02web.zoom.us/meeting/register/tZMkdumqrzstHN3JtNBfL-3F1sx5Ad_jYLOj">https://us02web.zoom.us/meeting/register/tZMkdumqrzstHN3JtNBfL-3F1sx5Ad_jYLOj</a>	
Letters of Interest (Required)	April 21, 2023, by 5:00 p.m.
75% Expenditure Waiver Requests for Prior SEID Recipients*	April 21, 2023, by 5:00 p.m.
Significant Benefit Waiver Request**	April 21, 2023, by 5:00 p.m.
Responses to LOIs including Invitations to apply	Week of May 1 <sup>st</sup>
LDD Waiver Request***	By May 5, 2023
Application portal open	May 15, 2023
2023 Program Application Sessions (Virtual) (One per State will be scheduled, check <a href="http://www.nbrc.gov">www.nbrc.gov</a> for updates)	May
Applications by Invitation Only	June 2, 2023 by 5:00 p.m.
NBRC Commission Meeting	August 2023
NBRC notification of awards & notice to unsuccessful applicants	By August 31, 2023



Mandatory 2023 grant recipient and LDD training (virtual) (One per State will be scheduled, check <a href="http://www.nbrc.gov">www.nbrc.gov</a> for updates)	September 2023
NBRC grant agreement preparation & distribution	September/October 2023
NBRC/EDA notification of awards & notice to unsuccessful applicants	October 2023
NBRC/USDA notification of awards & notice to unsuccessful applicants	October 2023

\*75% Expenditure Waiver for prior SEID awardees only must be submitted together with the Letter of Interest, by April 21, 2023. Waiver approval is required to be eligible to be issued an invitation to apply. Failure to submit a required waiver will result in a determination of ineligibility at time of LOI submission.

\*\*A Significant Benefit Waiver Affidavit must be submitted together with the Letter of Interest by April 21, 2023, if the project is located in an Attainment County and not within an Isolated Area of Distress, as provided in [NBRC's 2023 Distress Criteria](#). Waiver approval is required to be eligible to be issued an invitation to apply. Failure to submit a required waiver will result in a determination of ineligibility at time of LOI submission.

\*\*\*LDD Waiver requests must be submitted by May 5, 2023, and be approved in order to the project to be exempt from including LDD grant administration in their budget or contracting with an LDD should their project be awarded funding.

Updated 20230316

## SECTION B. LETTER OF INTEREST

---

If you have programmatic questions or need technical assistance, please contact NBRC staff at [admin@nbrc.gov](mailto:admin@nbrc.gov) or (603) 369-3001

FOR CATALYST PROGRAM 2023, applicants must submit a Letter of Interest to be considered for invitation to submit a Catalyst Program application. Applicants are encouraged to discuss their projects with their State Program Manager to determine alignment with the State's priorities.

**LETTERS OF INTEREST are due by 5:00 p.m. EST, April 21, 2023, and the required documentation outlined below must be submitted as one PDF to [loi@nbrc.gov](mailto:loi@nbrc.gov).**

Information Required for a Letter of Interest:

**Applicant Information** – [Click here to link to the Letter of Interest fillable PDF](#)

**Name of Applicant Entity**

**Type of Entity** (i.e., local government, non-profit, etc.)

**Applicant Details** (if applicable) including 1<sup>st</sup> time applicant, serve rural community (less than 5,000), serve community of color.

**Project Location(s)** Including Municipality, County, and State.

**Primary Contact** Name, address, phone number and e-mail

**Name of Co-Applicant Entity (if applicable)**

**Type of Entity** (i.e., local government, non-profit, etc.)

**Co-Applicant Details** (if applicable) including 1<sup>st</sup> time applicant, serve rural community (less than 5,000), serve community of color.

**Primary Contact** Name, address, phone number and e-mail

**Applicant/Co-Applicant requesting Significant Benefit Waiver Approval?** Yes or No. If yes, the Significant Benefit Waiver Affidavit and supporting documentation must demonstrate clear and convincing evidence of a project's impact beyond the border of the municipality must be submitted together with the required LOI documentation. **Failure to submit the required waiver documentation, or incomplete waiver documentation, will result in a determination of ineligible and the project will not be considered for invitation to the application phase of the process.**

**Applicant/Co-Applicant requesting 75% SEID Expenditure Waiver Approval?** Yes or No. If yes, the 75% SEID Expenditure Waiver and supporting documentation to the expenditure waiver must be submitted together with the required LOI documentation. **Failure to submit the required waiver documentation, or incomplete waiver documentation, will result in a determination of ineligible and the project will not be considered for invitation to the application phase of the process.**

**NEPA Acknowledgement.** The National Environmental Policy Act (NEPA) requires that prior to funding, authorizing, or implementing an action, federal agencies consider the effects that their proposed action may have on the environment. The NBRC has developed a NEPA intake form for all project to evaluate the level of NEPA environmental review required for each project. Include NEPA environmental review process in relevant supporting materials such as project timeline, budget, budget narrative, and qualifications.

**Project Category:** Categories are described in 2023 CATALYST PROGRAM Application Manual under Eligible Purpose. Applicants should self-identify the category that is most appropriate for the proposed project. The project narrative should align with the project category. The applicant should self-identify if multiple categories apply to the proposed project.

**Project Budget Summary:**

NBRC Catalyst Program Request Amount

Match/Cost Share Amount

Total Project Amount

If a project uses funds from multiple federal sources (including the NBRC), no more than 80% of a total project cost\* can be comprised of federal funds. It is equally important for applicants to check with other federal sources, as each federal agency may have its own restrictions. See 40 USC §15506(e).

**Project Narrative:**

For the narrative portion of the LOI, please include a letter (no more than 3 pages) that clearly articulates the following:

1. **Project Summary** (3-4 paragraphs): Overall description of the project, including how it aligns with the objectives and scoring criteria as referenced in the 2023 CATALYST PROGRAM Application Manual. Describe how the project aligns with agency investment priorities:
  - Projects that provide benefits to or demonstrate meaningful engagement with communities who have been under-represented in past NBRC investments. Underinvested communities include rural communities (population less than 5,000), communities of color, and tribal communities.
  - Projects that address multiple needs and cross multiple investment categories.
  - Projects that adapt to changing climate conditions and extreme weather events.
2. **Statement of need** (1-2 paragraphs): Describe the project need including the specific challenge the project seeks to address. Describe why this project matters to the community and the opportunity gained by funding the project now.
3. **Higher maximum for an infrastructure project** (1-2 paragraphs): Describe the need to include multiple infrastructure categories or multiple jurisdictions in one project. What is the benefit of setting the project up to include multiple infrastructure categories or jurisdictions?
4. **Outcomes** (1-2 paragraphs): State the expected outcomes and associated measures of success for the project.
5. **Partners and qualifications** (1-2 paragraphs): Provide a list and brief description of the collaborating partners in the project, and their respective roles.
6. (If applicable) If the applicant and/or the co-applicant submitting a LOI is a prior SEID recipient and has not yet met the 75% expenditure (NBRC award and match) requirement of the prior award(s) prior to April 15, 2023, an executed 75% Expenditure Waiver together with the LOI documentation must be submitted prior to the LOI deadline. The 75% expenditure waiver must be approved for the project to be considered eligible to be invited to application submission. See the Appendix of this manual for additional information.
7. (If applicable) If the applicant and/or the co-applicant submitting a LOI is also required to provide documentation to support a significant benefit waiver request (entity located in an Attainment County and not located in an Isolated Area of Distress), the executed significant benefit waiver affidavit, together with documentation that supports the project's ability to bring significant economic benefits to NBRC Distressed or Transitional counties, together with the required LOI documentation. The significant benefit waiver

requirement requires approval of the Federal Co-Chair and a majority of the Governors of the four states, or their chosen alternates, to be considered eligible to be invited to application submission. See the Appendix of this manual for additional information.

**Note:** Failure to submit required waivers will deem the project ineligible at the Letter of Interest phase of the program and the project will not be considered for invitation to the application phase of the process.

### **Budget and Budget Narrative:**

SF424cbw

**Budget Narrative** to include:

1. Aligned with the project description and outlines how you arrived at your budget, assumptions, and cost estimates.
2. Expenses over \$5,000 with brief justification for each.
3. Matching funds detail, to include Source, amount, date of commitment (and if not yet committed or pending, include anticipated date of commitment)
4. If requesting the higher maximum for an infrastructure project, describe how the requested funds will be allocated across infrastructure categories or across multiple jurisdictions.

### **Threshold Requirements.**

NBRC staff will review the LOIs to determine completeness and confirm eligibility of applicant. If NBRC deems an LOI incomplete or ineligible the LOI will not be shared with the State(s). If the LOI is deemed complete and eligible, it will be shared with the appropriate State Program Manager(s). Contact information for the State Program Managers can be found on Page 42 of this manual. NBRC in coordination with the State(s) will determine which projects will or will not be invited to the application phase of the process.

**NOTE:** Information received as part of the Letter of Interest will not be used for your application. All information must be resubmitted as part of the full application. All application materials will be required to be submitted as one package on the due date regardless of whether the information was previously submitted as part of a Letter of Interest.

## **SECTION C. APPLICATION INSTRUCTIONS**

---

If you have programmatic questions or need technical assistance, please contact NBRC staff at [admin@nbrc.gov](mailto:admin@nbrc.gov) or (603) 369-3001

**Application by invitation only deadline is 5:00 pm on Friday, June 2, 2023**

### **I. GENERAL INFORMATION**

---

1. **NAME OF ENTITY APPLYING and PRIMARY CONTACT:** This is the name of the organization that is an eligible NBRC grantee, not the name of a person, engineering firm, consulting firm, etc. This section asks for the entity name, entity EIN number and the entities Unique Entity ID (UEI) number. **Effective April 4, 2022, the identifier for the federal awards processes changed from the Data Universal Number System (DUNS) number to the Unique Entity ID (UEI) number, issued by SAM.gov.** The UEI is a 12-character alphanumeric ID assigned to an entity by SAM.gov. Entity registration, searching, and data entry in SAM.gov now require use of the new Unique Entity ID. Existing registered entities can find their Unique Entity ID by visiting SAM.gov and following the steps