

Johnson Public Library
P.O. Box 601
Johnson, VT 05656

Final Minutes for the Board of Trustee's Meeting

Date of Meeting: December 14th , 2022

Location: Johnson Public Library

Trustees Present: Sabrina Rossi, Jasmine Yuris, Stacey Waterman, Jen Burton, Jessica Bickford

Agenda

1. Call to Order 6:04
2. Review and Approve Minutes from November 9th, 2022 Meeting, Jen motioned, Jasmine seconded, all in favor.
3. Librarian's Report - Jeanne unavailable. No report today.
4. Treasurer's Report – Stacey
 - a. Stacey and Jessica attended the 12/5/22 Select Board meeting to present budgets. Due to the process in place committees only got through the income and not the expense side of the budgets. Select Board asked for revised end of year estimates.
 - b. Stacey and Jeanne reviewed the budget and it has been re-submitted to Brian.
 - c. Town is doing salary changes on a calendar year as their health insurance is on a calendar year. Select Board had voted to do a 6% increase in Jan. 1 '23 and a 7.4% increase in January 2024. Stacey is waiting for a response from Brian for clarification.
 - d. Concerns were expressed that the town's January 1st, 2023 6% increase will be above and beyond what the Trustees budgeted for the FY 23 year.
 - e. Sabrina motioned to table the salary topic until get further clarification from the town, Jessica seconded, all in favor.
5. Facilities Update – Jasmine
 - a. Windows - Jasmine got a quote of \$6,000 for just the windows (no installation). The 1772 project through the VT Preservation Trust will match funds. Letter of interest by Feb. 1. If we attempt for a grant we need the VT Preservation Trust come in an assess if we can go with vinyl windows and we would need to abide by their verdict regardless of being in a flood plain.
 - i. Jasmine will explore the sized needed for one of the windows to an egress window.
 - b. Attic Insulation – We had the quote from Northern Precision. Jasmine has called 6 other insulation tech services to get additional quotes. Only one called back. He can do a quote in April '23 but would schedule the work for April '24.

- c. Jen moves to advance the Northern Precision Quote to the Select Board for consideration to get the work done in this fiscal year. Stacey seconded. All in favor.
6. Policies – By-laws – Jen will share the evaluation examples before the next meeting to be reviewed at the next meeting. Sabrina will resend the bylaws. No decisions made.
7. Other business - Sabrina needs to do the town report, Stacey needs to do a financial report, Jasmine is finishing up her current term and needs to circulate a petition to get on the ballot if she chooses.
8. Adjourn – 6:57 Sabrina motioned to adjourn at, Stacey seconded, all in favor.

Next Regularly Scheduled Meeting: January 11th, 2022