

Johnson Public Library
P.O. Box 601
Johnson, VT 05656

Final Notes for the Board of Trustee's Meeting

Date of Meeting: Tuesday, May 10th, 2022

Location: Johnson Public Library

Time: 6:00 PM

Present: Jen Burton, Jasmine Yuris, Sabrina Rossi, Stacey Waterman, Jessica Bickford,

1. Call to Order at 6:00. It was noted that Jeanne was taking a week of vacation.
2. Review and Approve Minutes from April 13th, 2022 Meeting Correction of one mistype on Stacey's name and a clarification that the current door is ADA accessible, just not automatic. Jen motioned, Jasmine seconded, All in favor
3. Librarian's Report – Jeanne is on vacation – Sabrina read.

"In person storytime will begin June 1st at Legend Field

May 19th is Community Book Discussion of Stamped partnering with Lanpher, Varnum and LUMS and HS

May 21st Home Green Burials with Jen Burton

In person storytime will begin June 1st at Legend Field

Summer reading kickoff is Tuesday June 21st partnering with recreation

Dorigen delivers food for Meals on Wheels. We have partnered with MOW to deliver books with meals.

Kristen is partnering with the Racial Justice and Social Equity committee to do an antiracist story time on June 14th. It is being presented by Jae Basiliere.

Here are Jae's credentials that meet our library programs policy-

"Education: BA in Women's Studies, MA in Global Gender Studies, PhD in Gender Studies... all three degrees had a social justice focus that included anti-racist and decolonial frameworks. I also got specific training on anti-racist teaching in my PhD program.

- Teaching experience: I've been teaching issues of race and racial justice in college classrooms for the past 16 years. Most recently, for the past year, I've been teaching Education classes where I teach future k-12 educators about culturally responsive pedagogies, anti-racist teaching, and abolitionist education.

- Faculty development: I have also been, for about six years, teaching faculty how to incorporate anti-racist philosophies into the teaching practice. This past summer I ran a 6 week inclusive-pedagogy institute that included a unit on facilitating conversations about race and racism in the classroom. I also regularly run workshops on implicit bias, supporting students who have experienced micro aggressions, and inclusive course design. About a year ago, I was involved in re-writing the Vermont State College System general education program so that all of the major content areas included a learning objective related to racial justice or inclusivity."

Kristen and Jeanne wrote a thank you note to the VEC employees that helped to put up the tent and asked that the trustee please sign it. And a BIG thank you to the trustees as well! Kristen and I looked at the Tough Subjects sign. We will display signage and probably use some of the ARPA money to boost that collection. (See below)

To date round one ARPA funds have been used to purchase a whiteboard table for the YA room. It has adjustable legs so Kristen can also bring it out during storytime. (She is interested in the small table.)

Jeanne's report noted that with We could not use 2nd round ARPA funds for the door nor could we combine funds from Round 1 with Round 2. The day after April's meeting I got an email from Vermont Corrections with an estimate for the computer table. This was in the Round 1 grant so after talking to Sabrina I went ahead and asked them to build the table. For Round 2 grant which is due 5/11/22, Wednesday, we would like to use if for collection development to purchase Adult and Youth materials on equity, diversity, inclusion, and nonfiction titles""

In person conversation.

- a. Sabrina made a motion to use the funds from the second ARPA funds for Adult and Youth materials on equity, diversity, inclusions, and nonfiction titles. Jen seconded. All in favor. \$1,900.
 - b. The water heater isn't working – waiting on response to see if it can be fixed.
 - c. They are collecting plastic and interesting plastics for the summer program.
 - d. There are seeds from High Mowing for the community to access.
 - e. Jen moved that we accept Jeanne's Report, Jasmine Seconded. All in Favor.
4. Treasurer's Report – Stacey
- a. Stacey shared endowment update. It is looking like the income is not going to come in as budgeted. All funds appear to be under performing. Currently \$3,778 under what was anticipated with only the month of May dividend to come in before the end of the fiscal year. The total value of the accounts are down due to stock market and world issues. This is reflected in the dividends.
 - b. Building maintenance funds remaining are currently \$4227, and Capital Building \$5,739. We may need to request to roll over funds as we have not heard from the contractors. We have made efforts to work with contractors for roofers, shelve, Efficiency VT. We most likely will not be able to get someone to do the work. We will need to discuss in June the amount to ask to roll over as these projects still need to be completed. The select board will need to approve any roll over request.
 - c. Jen moved to accept Stacey's Treasurer's Report, Jess seconded. All in favor.
5. Facilities Update – Jasmine
- Building maintenance –

- a. Fence discussion. There are questions about moving forward with a fence. A split rail fence might create more of an appeal for a young child. It also might take away from the openness of the space. Sabrina proposed waiting to see what the use of the space is. Jessica questioned the liability of the town and library as we created a gathering space at the front of the building where young children could access the road. By creating a picnic space it could be seen that the library is responsible for what happens in that space. While parents/caregivers are responsible for supervising the children in their care it is important to consider the lack of visibility and the possibility of creating a barrier to the road. The library discussed the idea of a natural barrier or we could look at raised beds. They will explore this option. The idea of edible raised gardens was suggested.
 - b. Hot water heater may need to be replaced. This will cost approximately \$600 from the facilities maintenance line.
 - c. Jasmine noted the railing is already beginning to rust on the road side due to the road salt from the winter. We have paint we just need someone to brush it and spray it. It was wondered if we could we put a barrier in the winter to discourage rust in the future.
 - d. The AC unit needs to be installed in June. This will cost \$75 from the facilities maintenance line.
 - e. We have not heard back from the slate roof company but we do need to attend to it as the drone pictures revealed some slates that need to be replaced. We may need to check with a different company.
 - f. We may need to ask to carry forward some of the \$5,739. TBD June meeting.
 - g. Jen moved to accept Jasmines report, Sabrina seconded. All in favor.
 - h. Sabrina asked about a workday to mulch and weed. Sabrina will ask if the town can provide some mulch. Potentially 5/14 at 10:00.
6. MOU Annual Inspection Report
- a. The Trustees reviewed a summary of the inspection. This was our first time through process
 - b. Jasmine emailed the report to Brian and Mark. She is waiting for review and approval of the inspection report. The first half is the assessment. The second half is the timeline for actionable items and delegation of responsibility (whose budget it goes into). Jasmine has emailed Brian to get on the select board agenda to present the second half of the document.
 - c. Jasmine will print out, sign, and have Jeanne sign then drop off to the office for Brian and Mark to sign as they were present for the inspection.
 - d. Jasmine will go to the select board meeting on Monday.
7. Tobacco Signage Outside Areas
- Jessica presented printed drafts of signage for the outside of the library. These signs are small 4x10 and are designed to communicate easily to patrons. Healthy Lamoille Valley's Tobacco Prevention Grant will fund the signage. This is concluding part of an earlier project that was put on hold until the ramp was completed.

- a. For the Ramp: “This is a smoke/vape free property.” (Book rainbow with blue background)
 - b. For the picnic tables: “Healthy Community Space – Please keep this area substance free.” (Pennants with blue background)
 - c. Sabrina motioned that these changes should be presented to Jeanne and Jeanne can go forward with authorization once she is happy with the final product. Jen seconded. Jessica abstained as she works for Healthy Lamoille Valley. All in favor.
8. Tough Topics Signage
- a. Jen had shared a sign that she had seen at another library. These signs tell you where you might find a book on a topic that someone might feel uncomfortable asking a librarian where to find.
 - b. Jeanne and Kristen are on board to display signage and use ARPA funds to expand the collection and purchase the sign.
 - c. The sign will be made to fit the aesthetics of the library.
9. Policy Review Policy –
- a. Jen reviewed and split up by dates into four sections to be reviewed in a four year cycle. This will be added to the policy tracking document to have an updated schedule for routine review and updates
10. Adjourn - Jen moved to adjourn at 7:00 , Jasmine seconded. All in favor.

Next Regularly Scheduled Meeting: June 8th, 2022