

**JOHNSON HISTORICAL SOCIETY**  
**Meeting Minutes**  
**9 February 2022 \* 9:00 AM \* Holcomb House**

Present: Dick Simays, Kelly Vandorn, Duncan Hastings, Mary Jean Smith, Linda Jones, Tom Carney, & Lois Frey.  
Regrets: Alice Whiting. Guests: Dennis & Mary Richards

Dick Simays called the meeting to order at 9:00 AM.

**Secretary's Report: It was moved, seconded and approved to accept the minutes from 1.12.2022 as printed.**

**Treasurer's Report:** Kelly Vandorn reported the January 2022 expenses totaled \$322.83 and income totaled \$1,515 from memberships and donations. Balance: \$31,403. Budget sheet filed with minutes.

Following discussion, **it was moved, seconded and approved to allocate up to \$850 for conservation of books and papers.** Linda Jones and Lois Frey will deliver the materials to Kofile with a request for completion by June 30, 2022.

**It was moved, seconded, and approved to accept the Treasurer's report as presented.**

**Administrative Items:**

\*Holcomb House hosting schedule: no action.

\*Social Media:

Newsletter: Linda Jones reported that the January newsletter has been mailed and additional copies are available at the Holcomb House.

Facebook: Linda reported there were 14 new page likes after the January newsletter was posted.

Webpage: Mary Jean Smith reported that she has been in contact with Elisa Clancy at 3W Promotions. Lois mentioned that the town and village selected 3W Promotions to host their website at their 1.12.2022. Mary Jean said Elisa is willing to work with JHS and offered to provide WordPress training to Mary Jean and anyone else who is interested in learning what and how to manage a webpage. Mary Jean will continue to gather information, including costs and domain options.

**Standing Committees:**

\*Building, Grounds, & Facility Development:

Air purifier: Dick brought a print copy of the air purifier operating instructions to be filed in the office.

Tom Carney reported that the Committee added Gilles Lehouillier and Don Garrett and they had their first meeting. With expertise from Gilles, they prepared a scope of work with cost estimates to address the ice build-up that affects the East wall as requested at the 12.20.2021 Selectboard meeting. Until the next steps are taken, the ice build-up needs to be removed to prevent potential internal water damage. Committee members removed the art from the wall, just in case the leak returns.

It was also noted that a tenant's car has been parked and not moved for snow maintenance. Tom will talk to the tenant requesting its removal.

\*Collections and Program Development: The Committee is Linda, Alice, Kelly, Duncan & Lois. Kelly agreed to coordinate a meeting date and time. It was clarified that Accessioning is a sub-set of the committee. Move to follow.

\*Revenue Development: Dick reported the committee has not met. Lois clarified that she believed the committee had more responsibilities than capital campaign duties. A major portion of the JHS operating

budget has come from fundraising activities like Tuesday Night Live food booth, Town Meeting pie & cake sales, raffles, a silent auction, Winter Carnival lunches, a yard sale and a flea market.

\*Membership: Linda reported for Alice Whiting that JHS memberships and donations are still coming in. Alice will have a tally next month.

Second Floor Occupancy committee report: Committee members Kelly, Duncan, Mary Jean, Dean West, & Eben Patch met and elected Mary Jean as Chair. They began their work by reviewing data provided for operating the building, primarily utilities. Duncan developed a spreadsheet which was reviewed. He will adjust the spreadsheet as discussed to share with the Selectboard. Mary Jean will call a meeting to develop next steps after March first.

Acquisitions: No action.

Dennis and Mary Richards attended the meeting to learn more about the Historical Society. They may find an aspect of the historical society's work that interests them and volunteer in the future. Volunteers are always welcome especially as the committee structure is expanding.

There being no further business, the meeting adjourned at 11:15 AM.

Meeting minutes recorded by Lois Frey, Recording Secretary