

**JOHNSON HISTORICAL SOCIETY**  
**Meeting Minutes**  
**January 12, 2022 \* 9:00 AM \* Holcomb House**

Present: Dick Simays, Alice Whiting, Kelly Vandorn, Duncan Hastings, Mary Jean Smith (left at 11:15 AM), Linda Jones, Tom Carney, & Lois Frey.

Dick Simays called the meeting to order at 9:10 AM.

Two additions were made to the agenda: Town Report write-up and Purifier Recommendation.

Secretary's Report: **It was moved, seconded and approved to accept the minutes from 12. 8. 2021 as printed.**

Treasurer's Report: Kelly Vandorn reported the December posted expenses totaled \$322.28 which included: 1) telephone & internet, 2) dry cleaning and 3) maintenance cleaning by the Letterie's. Membership income: \$1,040. Balance: \$30,211.78. Budget sheet filed with minutes. **It was moved, seconded, and approved to accept the Treasurer's report as presented.**

Administrative Items:

\*Holcomb House hosting schedule: no action.

\*Social Media:

Newsletter: Linda Jones reported that the newsletter will be mailed during the third week of January.

Facebook: Linda reported that she & Barbara Backus will posting on Facebook the last week of January.

Webpage: Mary Jean Smith reported that she has been in contact with Grant Harper's family, who are handling the transition of his website design company, Website Valley. She received word that they are working with a company called, Site Ground. They suggested JHS could use Site Ground or develop our own tool. One name offered is Jane Austin, who manages the Cambridge website. Lois mentioned that the town and village have website host proposals on the agenda for the Joint Meeting with Selectboard & Trustees scheduled for 1.12.2022 at 6 PM. It was suggested that the town/village might consider hiring a Website Manager and setting up a program for use by volunteer organizations. Mary Jean will continue to gather information and follow-up.

\*Town Report write-up: Lois Frey prepared a draft document for the Annual Town Report as it is due to Rosemary Audibert before January 24, 2022. Copies were shared and re-writes suggested which Lois will incorporate into the document. Lois requested additional changes be sent to her by Friday, January 14<sup>th</sup>.

Standing Committees:

\*Building, Grounds, & Facility Development:

Air purifier: In response to the Front Porch Forum request for an air purifier, Tom Carney reported that one has been donated by Dennis and Sandy Bender. It is working well with a new filter installed by Duncan Hastings and Tom. Dick volunteered to print a copy of the operating instructions to have on file.

Information from Dean West: Linda introduced a flyer sent by Dean West stating that Fred's Energy has a sale in progress for an air purifier. Following discussion, it was decided to keep the information for a future date. Duncan volunteered to look into who provides air quality assessment.

Tom reported that Ken Tourangeau made a donation to support the U.S.A flag flying at the Holcomb House. Tom plans to replace the flag twice a year due to the wear and tear that occurs from road spray and weather conditions.

**\*Buildings, Grounds & Facilities (continued)**

Info for and from the Town: Participation at the 12.20.2021 Selectboard meeting by Tom, Dick, and Duncan generated a 30-minute discussion which can be read in the Selectboard minutes for that date or viewed on the Green Mountain Access Television recording, both found on the Town Website. The JHS trio agreed to try to locate workers to address the building maintenance issues raised as Brian Story has not been able to locate willing contractors. They will brainstorm for names as an action item on the committee's agenda once non-JHS Trustees are added to the committee. Then they will pursue quotes to turn-over to Brian Story for implementation.

**\*Collections and Program Development:** Lois reported that the second set of military uniforms and a Fish & Wildlife uniform have been cleaned by DeNoia's Dry Cleaners and returned to the Holcomb House. It was also noted that it is time to move the paintings from the East wall as ice is beginning to build-up.

**\*Revenue Development:** Dick reported the committee has not met.

**\*Membership:** Alice Whiting reported that as of January 7, 2022, 54 returns have been received with a total of 43 memberships paid which included 11 one-year memberships, 15 family memberships, 10 senior memberships, 3 business memberships and three 5-year memberships. Additionally, total donations of \$2,520 with \$1,825 designated for JHS, Inc. were received.

Strategic Plan timeline spreadsheet: Duncan shared paper copies of the strategic plan timeline spreadsheet, which has been adjusted. Following discussion, **it was moved, seconded and approved to accept the Strategic Plan Implementation Spreadsheet, July 2021 – June 2026 as presented.** Thanks was extended to Duncan for coordinating the project.

Second Floor Occupancy committee report: Duncan will coordinate with committee for date & time and let Eben Patch know the status of the committee which has not met yet. Committee members are Kelly, Duncan, Mary Jean, Dean West & Eben Patch. Agenda item will be to select a Chair.

Acquisitions: Tom reported his acceptance of the donated air purifier from Sandy & Dennis Bender. Lois has sent the appropriate JHS thank you letter.

Alice brought a News & Citizen newspaper commemorating the Johnson Fire Department (1895-1995) donated by Louise Cross.

There being no further business, the meeting adjourned at 11:50 AM.

Meeting minutes recorded by Lois Frey, Recording Secretary