

JOHNSON SELECTBOARD MEETING MINUTES  
ALL PARTICIPATION BY ZOOM TELECONFERENCING  
MONDAY, FEBRUARY 15, 2021

**Present:**

Selectboard Members: Mike Dunham, Nat Kinney, Doug Molde, Kyle Nuse, Eric Osgood  
Others: Brian Story, Rosemary Audibert, Hugh Albright, Beth Foy, Louise Cross, Jim MacDowell, Brackett, Corey Davis, Sophia Berard, Steve Hatfield. Athena Parke, BJ Putvain, Diana Osborn, Eben Patch, Kim Dunkley, Marla Emery, Victoria, Lois Frey, Rose, Eric Hutchins, Jasmine Yuris, Diane Lehouiller, Dean Locke, Jackie Stanton, Shona Sladyk, Joie Lehouiller, Lotty Roozkrans, Margo Warden, Travis Smith

**Note: All votes taken are unanimous unless otherwise noted.**

**1. Call to Order**

Eric called the meeting to order at 7:00.

**2. Additions, Changes to Agenda**

Brian said the NVU intern item can be removed from the agenda. Because of COVID restrictions and other issues that will not come together this year. He added a dog bite update, a question about the first selectboard meeting in March and a question about our informational meetings. Eric added a short discussion on flooding. Kyle added comments about the town report.

**3. Public Hearing on USDA Rural Development Grant**

Brian said the Vermont Studio Center is applying for a USDA Rural Development grant for completing interior renovations on the Pearl Street building they have been working on. The town's function is just community awareness of the project. The town is not handling the grant or acting as fiscal agent.

Kyle asked if the building in question is the one abutting Legion Field. Brian said yes, as he understands it. It is the one that is in progress and mostly finished. The grant will go toward making it habitable.

Doug said he thinks the Studio Center has been really good for our community. If there is a possibility of them accessing another source of money he is in favor. Other board members agreed.

Nat asked how our grand list gets updated when Studio Center buildings are removed or improved. Eric said the assessors make the changes. Nat asked if it is not getting done without an assessor. Eric and Brian said we have an assessor until July 1. Eric said the buildings the Studio Center took down were smaller and probably graded lower and the building they renovated will be graded fairly high.

**4. Review and Approve Minutes of Meetings Past**

**Nat moved to approve the minutes of January 25 and February 1, 2021, Doug seconded and the motion was passed.**

**5. *Treasurer's Report / Review and Approve Bills, Warrants, Licenses / Any Action Items***

Rosemary said to date we are at 51.45% of budget spent. We have received most of our state aid payments. Eric noted that revenue is close to 100% of budget.

Rosemary said to date current taxes are 75.27% collected. Last year at the same time the figure was 75.56% and the year before it was 75.08%, so we are in line with the previous two years.

**Nat moved and Doug seconded to authorize Eric to sign warrants on behalf of the board and the motion was passed.**

**6. *USDA Rural Development Grant / Vermont Studio Center Questions***

Jim MacDowell asked if there were any questions about the Studio Center project. He said the Studio Center may be doing some other work on their master plan soon. He is open to any suggestions about how to keep the board abreast of what they are doing.

Kyle said she is assuming that the work being done is a good sign that the Studio Center plans to reopen post COVID. Is that correct? Jim said yes, the work is a good sign. He is delighted with the new executive director, who has taken another look at the master plan. There is some work that was initially intended to be spread across ten years but due to the absence of residents and a second look at standards VSC is thinking of changing when the work is done. They likely will reopen with a smaller group limited to the housing they have already invested in improving. They don't want to put the unimproved housing units back in use. He thinks they will look at a group maybe a third the size of the maximum. Probably their master plan will be adjusted to work on housing sooner than originally planned.

Kyle asked where the updated master plan can be accessed. Is there a copy somewhere online? Jim said no. Revisions have not been made to the public information. But he can share some information. Some buildings that aren't healthy will be removed. VSC needs to invest in the Red Mill dining facility's dining room and kitchen to bring them up to professional commercial kitchen standards. They had originally planned to cycle back and forth between working on studios and working on housing but instead they will focus on two housing buildings near the School Street/Clay Hill intersection. There are a lot of funds to raise but if everything moves smoothly these can be 10 to 12 month projects. Engineering, permitting and fundraising need to be done before the projects can start.

**7. *Public Works Supervisor/Highway Foreman Report***

Hugh said the road crew has been continuing to plow. They have used a little over half their sand for the year. There is still money left in the budget if we need to buy more. Salt use is down a little. He attributes that mostly to our new operator who has a different philosophy about how he puts down salt, which is saving us usage. He is happy with Mark and how he does his route. If there is down time the crew is doing virtual training. Usually each crew member does an hour a week. The crew has started shoving back snow. They have done some winter grading to remove ice. His feeling is that if we can limit ice buildup on roads that can help mitigate mud season.

Hugh said the Ram 2500 we have is no longer under warranty and it is starting to have some concerning mechanical issues. We just spent \$1,000 on it in the past week. He understands it had a transmission replaced under warranty before his arrival.

Eric asked when it is scheduled to be replaced. Hugh said he believes in two more years.

Kyle asked what the function of that truck is. Hugh said prior to this year it only handled very small roads. It has shifted into a somewhat more substantial role. It is now doing some areas along the way that are hard for big trucks to turn around in. He thinks this truck's role will be changing over time. He doesn't like to have vehicles that are capable just sitting. It is doing a fine job right now but we may need to look at options prior to its scheduled replacement date.

Nat asked if overtime is within budget. Hugh said yes.

Diana Osborn said this year plowing on her road is always taken care of in a timely manner, the plowing seems better and the road seems safer.

8. ***Johnson Oven Grant Applications***

Jasmine Yuris said it recently came to her attention that committees should come to the selectboard for approval before applying for grants. She apologizes for not coming to the board the past two years. She just applied for grants on her own, working with Rosemary both seasons. Now that she knows the process is to get approval from the board she will do that. The committee is seeking approval to apply for the RiseVT Amplify Grant and a Healthy Lamoille Valley grant. They are asking for \$1,000 from RiseVT. Each of the Healthy Lamoille Valley grants are \$500 but she has heard that is quite competitive this year. RiseVT has given us a grant for the past two years and she is hoping they will continue.

**Nat moved and Mike seconded to authorize the Bread Oven Committee to apply for grants from RiseVT and Healthy Lamoille Valley as requested.**

Nat said the committee has done great work with the bread oven.

Kyle said in the future we should be clear with our volunteers about the process of applying for grants. Brian said the Bread Oven Committee started out not being under the town's auspices and when they became a town committee we didn't change the process and should have.

Mike asked if the committee got the crack in the oven fixed. Jasmine said the committee has learned that the crack is natural and is not a problem. There is some granite that may need repairing in the future but right now the oven is operating very well. The committee is learning about temperature regulation.

Nat said Kyle brings up a good point about consistent guidance for volunteers. It might be a good idea to have a one-page summary of things committees and chairs need to know, including open meeting law, that could be distributed to committees each year. Brian agreed that would be a good idea.

Nat mentioned to Hugh that if the highway department is ever cutting down trees the Bread Oven Committee is always happy to get wood.

**The motion was passed.**

**9. *Conservation Commission Beard Park Accessibility Trail Bids***

Brian said the Conservation Committee went out for bids to make an accessible trail for the Beard Recreation Park. They reviewed the bids and have a recommendation to go with Hermit Woods Trailbuilders.

Lois Frey said the Conservation Commission voted unanimously to award the contract to Hermit Woods based on the thoroughness of their proposal. A couple of members knew of their work. And the commission liked their price of \$7,400. Twelve people inquired for information, six came out and looked at the site and four submitted bids. There was quite a range of prices. The Conservation Committee members looked at the details and Hermit Woods' presentation was the best.

**Mike moved and Nat seconded to offer Hermit Woods Trailbuilders, LLC the contract for \$7,400 to do the work required to make an accessible trail at Beard Recreation Park.**

Kyle said this is really exciting. She thanked the Conservation Commission for taking this on. It will be great for parents with strollers as well as people in wheelchairs. She asked if the Conservation Commission looked at some of the work this company has done elsewhere. They are so much cheaper than the other bidders she wonders if due diligence was done in looking at their past work.

Lois said two of the Conservation Commission members have walked on trails they have built. They sent a package with pictures. The other three bids were basically just a sheet of paper with very little information and their bids were a lot more.

Nat said there was a lot of work from the Conservation Commission to get to this point. It is a great project for the community. He thanked them for their hard work.

**The motion was passed.**

Nat asked when the work is expected to be completed. Lois said the Conservation Commission talked to the bidders about having it done as early in spring as possible. They don't want construction in summer when the area is getting a lot of use. It will depend on how early this snow is gone.

**Mike moved to authorize Eric to sign the contract with Hermit Woods Trailbuilders, Nat seconded and the motion was passed.**

**10. *Discuss and Make Appointment of Animal Control and Health Officer***

Brian said a couple of candidates have expressed interest in the positions. Eric invited each of the candidates to tell the board a little about themselves.

Dean Locke said he has been on the Conservation Commission for a little more than four years. He learned of the animal control and health officer positions and it seemed like that might be a good fit for him to increase his service and connection with our town. He currently has time and flexibility to look at taking on those extra duties. He has background in dealing with animals and also a background in working with different levels of people, dealing with communication, paperwork, etc. in his past career.

BJ Putvain said he was a town constable for the Town of Troy for a couple years in the late 90's. He was the animal control officer for Troy as well. He has worked in security, dealing with people and defusing situations.

Kyle asked BJ what his schedule is like. BJ said he usually gets home at 8:00 in the evening. He has Wednesday, Friday and Saturday off. It would be hard for him to be available on Sunday, Monday or Tuesday during the day.

Eric said we currently have one constable. We have had as many as three in the past. Brian said we have in the past always elevated the animal control and health officers to constable, but it would be best practice to appoint them as animal control officers and health officers and then if everything works out later appoint them as constables. The big difference is that someone who is not a constable is not able to write their own tickets. They have to work with the constable or the sheriff's department. He expects the board would appoint them to constable after their 6 month performance review.

**Mike moved to appoint Dean Locke and BJ Putvain as animal control and health officers pending successful background checks, Nat seconded and the motion was passed.**

#### ***11. Discuss and Make Appointment of Town Fire Warden***

Eric asked the candidate for fire warden, Corey Davis to talk about himself. Corey said he has been with the fire department for over 10 years. He also worked with the sheriff's department for about 10 years. He has always been interested in fire service. With his background he thinks he could benefit the town in this position. He has good relationships with Gordy Smith and assistant fire warden Gary Underwood and he knows many people in Johnson.

Kyle asked what the credentials are for being a fire warden. Brian said the primary responsibility is issuing burn permits and fire safety warnings. The position needs someone who has good coordination with the village fire department and we want someone who has experience with fire safety and fire science.

Eric said there are liaisons and trainings available from the state. Kyle asked if we have protocol for training a fire warden. Brian said Gordy had been fire warden for so long that we don't really have a process. We will work with Gordy and Corey on what Corey needs to know.

Nat asked if we would require a background check. Brian said he would recommend it because it is a position of employment. Eric said he believes they have some ticket writing authority. Brian said he is not sure who writes a ticket if there is a violation that warrants a ticket. Corey said he understands that the fire warden does it in most cases.

Doug asked how people will reach Corey. Is he usually available? Corey said he works and lives in Johnson so he is usually around.

Kyle asked if Brian sees any conflict of interest with Corey's relationship with the fire department. Brian said no. He doesn't see any situation where Cory wouldn't be able to represent the best interest of the town despite also working for the village fire department. He can't envision a case where that would be a problem. Doug said he thinks it is like having a medical examiner be a doctor.

**Mike moved and Doug seconded to appoint Corey Davis as town fire warden pending the usual background check.**

Beth Foy said she just did a quick search and found that the state has a lot of information on what a fire warden does. We shouldn't make it up as a town. It looks like training materials, job description, etc. are all out there. We shouldn't be gathering our own training materials.

**The motion was passed.**

***12. Discussion on River Conservancy's Interest in Lamoille River Area***

Brian said the River Conservancy is working on acquiring a parcel from the Manchesters in the Sloping Falls area along River Road East to develop into a public space. Doug said the River Conservancy is interested in seeing if they can acquire the parcel with the goal of turning it over to the Town of Johnson. The Manchesters are open to working with the River Conservancy. The River Conservancy will apply for funds for an appraisal of the parcel. They think it will cost about \$2,000 and they think they can get a grant for about \$1,000 and do fundraising for the rest. They are not looking for a financial commitment from the town. The site would be near the rail trail. It is a wonderful location with possibilities for swimming, fishing, and picnicking. Doug feels our river frontage hasn't been developed well.

Nat asked if the River Conservancy would be purchasing the real estate or an easement. Doug said he thinks the real estate. Then their preference would be to turn it over to the town. He has researched the title. It comes with dam rights to cross the Lamoille – legal dam rights, not necessarily rights from the state. The Manchesters acquired the property from Vermont Electric Coop.

Nat asked what the acreage is. Doug said he thinks it is about four acres.

Kyle said she thinks this is a fantastic plan and in line with the Brownfields area wide plan. It will bring nice life to that area. What is the vision for the parcel? Doug said the sky is the limit. There are places for swimming. There is a boat launch and wonderful fishing. There is a lot of Japanese bamboo. It is 10% of what it could be. He would want a landscape architect to tell us what it could be

**Nat moved and Kyle seconded to endorse the proposal for the River Conservancy to possibly acquire land in the Sloping Falls/Crossing Falls area from the Manchesters should an agreeable arrangement be made.**

Kim asked if the River Conservancy would assess the property for contaminants, given the history of that area, or if that would fall on the town. Doug said he doesn't know the answer to that. He doesn't think the River Conservancy is unwise and how they approach these things. Kyle said the Manchester lumber yard was part of the Brownfields plan but this site was not specifically part of it.

Kim said she was also thinking of what Doug said about where the Manchesters got the property from. She wouldn't want the town to go forward and then find out we were responsible for contamination. It would be good to get it assessed. Nat said that is an important point. Mike said he doesn't think there is anything to worry about there. He doesn't think anything has ever been there. Doug said it was an undeveloped site. He guesses it was purchased with speculation that it could be a source of water power. Brian said he thinks we will know the answer before we accept the property

**The motion was passed.**

***13. Update on Candidates Night***

Brian said the candidates night will be February 19 at 5:00. Dave Williams will be moderating. Candidates will have some questions they are prepared to answer and an opportunity to answer questions from the public.

Doug asked how we will publicize it. Brian said it will be promoted like any other meeting through social media and public postings this week.

Beth Foy said there will be heated topics. She is concerned about the impact on our community. She is not for creating more animosity. She is curious whether there will be a time limit on questions and what the rules are for moderation. Eric said it will be up to Dave Williams. He is very experienced. He doesn't think what Beth is afraid of will happen and Brian can shut it down if it gets out of hand. Beth said she trusts David but she thinks the expectation for people joining the meeting need to be clear before the question and answer session begins. Brian agreed. He said he and Dave are meeting tomorrow to go over moderation. Brian will be at the meeting to help with the technical aspects. They will make sure the structure of the meeting is clearly articulated at the beginning.

Kyle asked if we can make sure we know who everybody is who asks a question. Brian said he thinks that is a fair request. We could say we won't accept questions or comments from people who aren't named. Nat suggested people be asked to say their name when they start speaking.

Kim asked if people who are not town residents will be invited to ask questions. Eric said he doesn't know if we will invite them but he doesn't know if we can stop them. It is a good question whether the information meetings should be limited to only town residents. Kim

said if there are a lot of people it would be nice to give first preference to people living in town. Eric said we may not legally be able to limit it. We will find out about the information meetings. He would guess that the candidates night would be open to everyone. Brian said he thinks we would be within our rights to say residents should go first but verifying whether people are town residents is difficult. Doug said he would prefer questions from people in our community. We are trying to make good use of the voters' time. Mike agreed. Eric suggested that Brian get Dave Williams's opinion on who may speak and check with the League of Cities and Towns. Brian agreed he will do that.

Brian said no action is planned for the candidates night but he thinks it is better if it is warned as a selectboard meeting.

Margo Warden said if the goal is to have candidates introduce themselves to residents and voters and for residents and voters to ask questions of the candidates it makes sense to her that it would be limited to voters of Johnson. Eric said it would be our preference that just town voters would ask questions. He is just not sure if legally we can restrict it.

**14. Update on Plowing Related Complaint**

Brian said we got a complaint about plowing and possible damage on Upper French Hill. We are investigating. Hugh did an initial of investigation and Brian will go with Hugh next week to meet with homeowners and continue the discussion.

**15. Update on Animal Cruelty Complaint**

Brian said that town received an animal cruelty complaint. Tracy investigated it with cooperation from the sheriff's department. It doesn't look like it warrants pursuing as an animal cruelty case. The homeowners were asked to make some repairs to their chicken coop but no animal cruelty is going on.

**16. Update on Flood Potential**

Eric said there was a recent emergency management seminar on spring flood outlook with Vermont Emergency Management and the National Weather Service. Right now we have lower than normal snow pack and ice density so chances of ice dams and flooding are lower than normal. A week or two ago Brian got an email from the Cold Regions Research and Engineering Laboratory that they will be in Johnson the week of town meeting to do a site visit to the river. They are looking for mitigation measures we could possibly take to prevent ice damming like we experienced a couple of years ago. Doug asked if they ever did their study here. Eric said no, because of COVID-19. Hopefully they will do the study this summer.

**17. Update on Dog Bite**

Brian said an investigation has been started on a dog bite and he thinks it will result in a potentially vicious dog hearing.

**18. March Meeting Schedule**

Brian asked if the board wants to meet the day before town meeting or just the day after. The board agreed to just meet the day after.

**19. Informational Meeting Planning**

Brian said normally during town meeting legislators appear to speak. Do we want to pick one of the information sessions to invite them to? Doug said he thinks there will be enough town business at the information meetings. Eric said he feels legislators should set up their own meeting.



## **20. Other Business**

Diana Osborn said after her comments at the last selectboard meeting she got a lot of information about broadband from other community members. She would like to propose a couple of low to no cost things for the town to consider. Many communities offer something like a newcomers' packet when people move to town – a packet with information on how to deal with trash, electricity, phone companies, where to get internet, etc. She thinks something like that would be helpful. She sees people asking on Front Porch Forum for information about internet options. She knows Johnson Works has tried to publicize local businesses and she wonders if an equivalent effort could be made to publicize utilities. Maybe the town or Johnson Works could put together information on internet options.

Another thing is interfacing with organizations like the Department of Public Service. She found herself thwarted trying to work with them to get access to grants. She thought the broadband committee could be a way to interface with people who are in a position to get money or make decisions.

Diana said someone posted on Front Porch Forum that the ATV club spent over \$10K improving a Class 4 road in Johnson. She knows there are rules in town that people are supposed to get permits for work on Class 4 roads. Did the ATV club get the permit they were supposed to get? What did they do and who was monitoring it? If they are doing repairs on Class 4 roads maybe it means they really are doing damage to the roads.

Doug asked if Diana has spoken to Lucy Rogers. Diana said she has. Doug said Lucy Rogers is on the House Energy and Technology Committee and they are working on broadband. They are prioritizing money to the CUDs but it probably won't be enough. This is a massive undertaking, just like rural electrification. It is going to take time. He knows someone in Johnson and someone in Hyde Park who signed up to be beta testers for Starlink. He doesn't know how Starlink chooses people. Regarding the idea that the Town of Johnson can do something, he feels this problem needs to be solved at the federal level. The state is working as hard as it can. The town creating the CUD was a giant leap forward. Our broadband committee had exhausted its resources and moved as far as it could.

Kyle said she thinks Diana is saying that there is more weight when a board advocates for its people's needs versus just one resident at a time. Rather than just saying that we need federal money there is no reason why Brian or Eric can't keep the pressure on and keep advocating for our people. She thinks there are lots of things we can continue to do to keep pushing this topic. It might get more traction coming from the selectboard than from individual residents. She appreciates Diana continuing to bring this issue to the board.

Diana said her heart breaks thinking of people who have worse connections than she does. She had to use her phone to connect during the last Zoom meeting she was on and she recently had an important telehealth meeting where she lost her connection. She thinks of kids doing school at home. Having a psychotherapy appointment in the town hall parking lot is not a feasible option. It seems like the town is a logical middleman to advocate and interface with decision makers. In the meanwhile at least maybe we can let people know when they move to town what options work for people in Johnson. She feels so lost trying to

navigate that by herself. Doug said his found the cost to bring Comcast service to his house would be \$80K and the cost for Consolidated service would be \$60K. There is no doubt about the grievous injury to people who lack service. We absolutely need broadband. But the perception that the town is the answer is wrong. The answer will be through the state and the CUDs. Even if the CUDs are not the entity that will expand service they are at least posing a challenge to other companies who are saying they won't serve some areas. They could start out by doing small things like pole surveys and business studies. The build-out will take many years. The CUD has a meeting on Wednesday to explore the possibility of discussions with Consolidated. They won't be able to talk publicly about Consolidated's business plan. Things are happening that aren't apparent.

Diana asked, can't we help people become aware of what options exist now while we are working on the future? Kyle asked if Brian could put that together. Eric said the town would have to be very careful. Johnson Works could put together a package for people moving here but the town has to be careful that it is not endorsing any provider.

Doug said maps of service areas exist. Lea Kilvadyova could point out where to go on the internet to find that information.

Brian said he is making a note to talk to Johnson Works about this. The town shouldn't get into evaluating one business over another but this might be a good fit for Johnson Works.

Doug said this information is available. Diana said she is not interested in seeing who is served. She has accessed resources that say she should be able to get certain service at her address and then she finds out she can't. She is interested in people having easy access to what the options are. Every person has to do their own research to find out who services Johnson. Maybe Johnson Works could list service providers in a newcomers' packet.

Diana asked if the ATV club gets permits for work on Class 4 roads. Eric said he knows they have gotten permits. He doesn't know what the \$10K worth of work would be. Brian said he doesn't either. Ten thousand dollars sounds a bit high to him. They made a proposal to the town and described a project and we inspected the project. If the work being proposed is not disruptive to public use then we grant the permit.

## **21. Comments on Town Report**

Kyle said for at least 5 years she has asked for any language in the town report that is gender biased to be corrected. It has mostly been corrected but there are a few places that have not been. On p. 7 the word chairman is used in a number of places. She asks that wherever we can we keep language gender-neutral. Using this language subliminally tells people that you have to be a man to be in positions of leadership.

Kyle said she also wants to ask if it is necessary to publish the list of delinquent taxes in the town report. She has always felt uneasy about that. It is public shaming. Rosemary said she thought the board discussed it a few years ago and wanted to keep it in. Most town reports from other towns have it, but not all of them. Eric said that is a future topic for the board to consider. We can look into whether it is a board decision or whether it requires a decision of the voters. Kyle said she doesn't understand the purpose other than making people feel

publicly shamed. Eric said he thinks it is because it is public money and if someone is not contributing the rest of the public has the right to know.

Eric said the town report is a report from the auditors, not the board. He shared Kyle's request last year and he can pass it along again. Nat said he sent the auditors an email in January asking them to keep an eye out for gender inclusive language and he got a reply back from one or two of them saying they would be looking out for that

**22. Other Business**

Kyle said it has been an honor and mostly a pleasure to work with the other board members. Eric thanked Kyle and Doug for the years they have served.

Eben Patch said when there was talk about a building permit process he thought that was going to be on the town ballot for people to vote on. But it is not. He thought the intent was to get voter input on whether it was wanted. Brian his understanding was that the board decided not to move ahead with having building permits so it is not on the ballot.

**23. Executive Session to Discuss Joining Town of Hyde Park on Potential Legal Action**

**Mike moved to go into executive session to discuss joining the Town of Hyde Park on potential legal action as allowed by 1 V.S.A. § 313(a)(1), Kyle seconded, the motion was passed and the board entered executive session at 9:17.** The board came out of executive session at 9:35.

**Doug moved that the Town of Johnson join with Hyde Park and another entities with regard to potential legal action and a study committee regarding the potential impact of utility rate increases, Mike seconded and the motion was passed.**

**24. Executive Session to Discuss Union Contract Negotiations**

**Nat moved to enter executive session to discuss union contract negotiations as allowed by 1 V.S.A. § 313(a)(1), Mike seconded, the motion was passed and the board entered executive session at 9:36.** The board came out of executive session at 9:52.

**25. Executive Session to Discuss Employee Discipline**

Eric said the board received a complaint against the town administrator. Does the board want to include Brian in the executive session or meet without him first. The board agreed to meet without Brian first and to invite him to join later in the executive session.

**Mike moved to enter executive session to discuss employee discipline as allowed by 1 V.S.A. § 313(a)(4), inviting Rosemary to remain, Doug seconded, the motion was passed and the board entered executive session at 9:54.** Brian joined the board during the executive session. The board came out of executive session at 11:04.

**26. Adjourn**

The meeting was adjourned at 11:04.