

JHS Budget Committee Meeting Minutes

Johnson

Date: December 2, 2020 @ 9:00 am

Location: by Zoom

Present via zoom: Duncan Hastings, Dick Simays, Kelly VanDorn, Dean West

Meeting called to order at app. 9:10 a.m.

Agenda:

Any changes, additions, or deletions to the agenda. There were no changes to the agenda

The committee reviewed the budget spreadsheet prepared by Brian Story, as well as the detailed transaction report generated by Rosemary Audibert. It was noted that there are differences between the categories on the excel spreadsheet and the NEMRC detailed transactions report. Duncan said he would communicate with Rosemary and Brian and try to get these ironed out.

Rosemary had also prepared a year end summary report including a budget balance figure which the Selectboard agreed to allow the JHS to carry forward in the current budget cycle. That figure is \$6642.75 and is included in the proposed budget, within the estimated current year end spending.

The committee then spent considerable time filling in the budget worksheet, first estimating the current year end spending, then proposing budget line item spending for the FY 22 budget.

A line item was added for Historical Society Reserve Fund and it was decided to rename the line item "Fundraising Expense" to "Fundraising/Newsletter Expense".

Duncan agreed to insert the proposed budget figures into the spreadsheet, including an estimated figure for grant funds. He will send this out to the committee, with the expectation of another meeting to finalize a proposed budget for review by the full JHS Board at our December meeting.

Any other business. There was no other business.

The meeting was adjourned at app. 11:00 a.m.

Submitted by Duncan Hastings 12/6/20

Approved by Committee on 12/7/20