

Johnson Historical Society Meeting Minutes
8 January 2020 at the Holcomb House

Present: Dick Simays, Dean West, Kelly Vandorn, Linda Jones, Alice Whiting, Mary Jean Smith, Duncan Hastings, Tom Carney, & Lois Frey. Guest: Aggie West

President Dick Simays called the meeting to order at 9:00 AM.

Review of agenda added one item by Dean West: A request from Cambridge Historical Society.

Secretary's Report: **It was moved, seconded and approved to accept the December 11th Secretary's Report as printed.**

Treasurer's Report: Kelly Vandorn reported a balance of \$25,855.09 with expenses of \$483.94 and income of \$20 for December 2019. **It was moved, seconded and approved at accept the report as presented.**

Budget Report: Kelly shared the budget protocol guidelines she developed, which asks trustees to notify Kelly if they spend or receive money for the Historical Society using designated code numbers. Kelly and Duncan will clarify the code descriptions and add a general operating number before distributing the code numbers to all trustees. Following discussion, **it was moved, seconded and approved to operationalize Kelly's proposed Financial Protocol.** (Copy of the protocol on file with the Secretary.)

Administrative items:

*February 2020 House Host schedule

<u>Sunday</u>	<u>Thursday</u>
02. Geoff Corey	06. Tom Carney
09. Duncan Hastings	13. Dean West
16. Linda Jones	20. Dick Simays
23. Lynn Sibley	27. Mary Jean Smith

*Web page: - Mary Jean Smith reported that Grant Harper continues to work on the JHS webpage including setting up an g-mail account specific to the webpage to make it easier for trustees to get materials to him for posting. Lois will send 501C3 paperwork to Grant. More to follow.

*Strategic Planning Status- Duncan Hastings reported that the Selectboard at their December 16, 2019 approved the selection of Noonmark Associates to work with the Historical Society on the development of a strategic plan and to authorize the President of the Historical Society to execute the contract. To help identify key issues for the process a subcommittee with Duncan, Dick, Lois, Mary Jean, & Dean (with Alice substituting if Dean is not available) was appointed. Duncan will check with Noonmark and send potential meeting dates. Lois will organize the paperwork and Duncan the financials requested by Noonmark.

*Street Naming Committee Report: Duncan reported the Selectboard approved the clarification of the Historical Society's role in the 911 street naming policy as presented and delineated by the trustees (document available with JHS Secretary.)

*Newsletter: Linda Jones reported that the newsletter is ready to be printed and mailed. She will send a copy to trustees. Alice will prepare the labels and a work event will be scheduled for Monday or Tuesday.

*2019 Annual Report: Lois Frey reported she completed the 2019 JHS annual report, received reader-checks by Dick, Linda and Duncan, and then sent it to Rosemary for inclusion in the annual town report.

*Request from Cambridge Historical Society: Dean reported that Georgianna Little stopped by the Holcomb House on Sunday. Following a tour with Geoff Corey, the host on duty, she asked if someone from the JHS could attend a Cambridge Historical Society on May 13, 2020. It was decided that Dean and Linda would represent the JHS trustees for that event.

Building Committee Report

*Building Use Agreement Update: Following discussions with Eric Osgood and Doug Molde, Duncan and Dean reported that they will meet with the Selectboard at their January 13, 2020 meeting and hope to leave with an accepted agreement, which will include authorization for the President to sign on behalf of the JHS Board of Trustees.

*Building & Carriage Room tasks update: 1) Tom Carney reported that the front porch railings left from the construction project need to be removed. He will contact Brian Story to remind him that the task needs to be done. 2) Dean reported that the Knox box has not been locked as he is waiting for the keys to the rented apartments which Brian Story has said he would provide. Dean plans to lock the box with only the JHS keys if the others are not received soon. 3) Dean plans to call Lynn Sibley to check if her son is able to fix the Carriage Room tumbler.

Program/Projects:

*Sunday Talk: Bob Titterton, author of *Julian Scott Artist of the Civil War and Native America* on January 19, 2020 at 2 PM. Chairs will be set up on Thursday, January 16th. Cookies will be provided by Linda, Aggie, Alice and Kelly with drinks by Lois. Trustees volunteered to do publicity for the event.

*Program Committee Report: Alice reported that the committee will meet soon to develop a plan for the upcoming year.

Fundraising Report:

*JHS Membership Letter Results: Alice reported that she received 29 new or renewed memberships and deposited \$1,165 with Town Treasurer, Rosemary Audibert. The total included family and individual memberships as well as two business memberships. Alice also reported donations totaling \$1,670 were received for the Johnson Historical Society Inc. account.

Acquisitions

*Dean showed his handywork at polishing the lamp from the Johnson Train Station, which will be hung in the East Room. Thanks to Dean for a fine job!

*Linda brought a number of items from Bill Perkins including a copy of a scrapbook created by his mother Helen Perkins which Linda had photocopied. Linda organized the Johnson items and placed all them in sleeves in a notebook making an easy to view record. There are many obituaries which will add to the JHS family knowledge. The pictures included a 1937 photo of Kenneth Allen, School Principal, the talc mill float, 1946 Memorial Day parade. Also, Normal School Commencement programs for the Class of 1937 and 1941, a last assembly program, and class of 1941 graduation pictures.

Linda donated a copy of *The Campus Murders* a book of fiction, which was authored by former Johnson resident Ted Cromack.

There being no further business the meeting adjourned at 11:30 AM.

Minutes recorded by Lois Frey, Secretary