

## Johnson Historical Society Special Meeting Tuesday, May 22, 2018 at the Holcomb House

Present: Linda Jones, Alice Whiting, Duncan Hastings, Jane Marshall, Dean West, Tom Carney, Dick Simays & Lois Frey. Regrets: Frank Dodge.

Linda called the meeting to order at 10 AM. There were no additions or adjustments made to the agenda; however, a few announcements were made.

\*Dean has a plan for setting up the mill wheel, which needs to be moved from the West Settlement to the Holcomb House.

\*Duncan reported that the Select Board approved the use of the Historical Society's Capital Reserve Fund for purchase of the trailer for use at Tuesday Night Live and for storage.

\*Eric Osgood and Doug Molde also agreed to represent the Select Board on a committee with Dean West and Duncan Hastings to discuss future ownership of the Holcomb House.

\*Dean and Alice reported that Remember When speakers for June 24<sup>th</sup> at 2 PM will be Laura Lew (Jones) Towns, Janet (Dubray) Sheltra, Amy (Despault) Thompson, and Annette (Despault) Smith.

\*Lois noted that JHS email is not being checked by hosts; therefore some messages arrive too late for action. The invitation to the Vermont Studio Center Open House recently was not opened until after the event. Duncan volunteered to check into whether email can automatically be forwarded to JHS trustees.

Coverage for hosts at the Holcomb House was discussed. Potential volunteers were identified with members volunteering to check in with them to ascertain their interest. The host job description will be reviewed to better represent what needs to be done and how things work when hosting. Lois will send copies for suggestions. Alice will bring membership list to next meeting.

Developing a newsletter was discussed. It was decided to work on it at the June 13<sup>th</sup> JHS meeting aiming for a first draft newsletter. Need to check what may be on the office computer to assist with publishing. May need to find someone with publisher skills. Will need to develop a format. Suggestions for content included: 1. Can you identify item pictured? Tom volunteered to take pictures. 2. Recognition of all JHS volunteers. 3. JHS news including tasks that would welcome volunteer help. 4. Items/stories of historical interest. 5. Upcoming programs like Tuesday Night Live and Remember When.

Statistical data needs to be gathered for the building disposition talks which will include a comprehensive list of what JHS trustees have done to date to improve the building. Also needed is a list of all the volunteers who contribute and how they serve. Lois shared copies of the constitution and by-laws for the Johnson Historical Society, Inc. to help clarify the missions of the two organizations.

Expansion of volunteer participation for the Historical Society will require a list of what other areas of the operation can benefit from volunteer support. Once identified those needs may be addressed.

The strategic planning sessions will continue with the date for the next meeting being set on June 13<sup>th</sup> as part of the JHS monthly meeting.

There being no further discussion, the meeting adjourned at 11:45 AM.

Meeting notes recorded by Lois Frey, Recording Secretary.