

JOHNSON VILLAGE TRUSTEE BOARD MEETING MINUTES
JOHNSON MUNICIPAL BUILDING
MONDAY, JULY 13, 2015

Present:

Trustees: Gordon Smith, Walter Pomroy, David Goddette, Scott Meyer, Bob Sweetser

Others: Duncan Hastings (Manager), Rosemary Audibert (Clerk), Tom Elwood, Troy Dolan

Note: All votes taken are unanimous unless otherwise noted.

1. Call to Order

Gordy called the meeting to order at 4:06.

2. Changes, Additions to Proposed Agenda

Duncan had several additions: a request for a water/sewer adjustment, a report from PACIF on the site visit to the Water & Light building, a draft contract for the municipal building roofing project, discussion of water service to a lot off St. Johns St., the ordinance on cost responsibility for sewer connections, and Honda car repairs.

Walter said he would like to give the board a quick update on form-based code.

David said a village resident connected with him about people speeding through town. He would like discussion of this issue. Scott said he would like further discussion on LCSD issuing warnings vs. tickets. Duncan said he doesn't think the trustees can do anything about that other than ask the selectboard to ask LCSD to issue more tickets.

3. Review and Approve Minutes of Meetings Past

Walter moved to approve the minutes of June 2, June 8, and June 17, 2015, Scott seconded, and the motion was passed.

4. Treasurer's Report/Review and Approve Bills and Warrants/Budget Status Report/Action Items

Rosemary asked the board to approve a tax rate of 19.44 cents. *(Bob arrived at 4:13.)*

Walter moved to authorize Rosemary to issue tax bills using a tax rate of 19.44 cents, Scott seconded, and the motion was passed.

Rosemary asked for authorization to change budget figures to reflect the decision not to go with the Morrisville contract. At the time the budget was voted we had \$110K in outside services in it. She would like to move that into labor and materials categories. **David moved to reallocate approximately \$110,000 from outside services to labor and materials in the electric department budget, seconded by Scott.** David asked if we will use the entire \$110K for labor and materials or if we could put some in a reserve fund. Rosemary said the electric department can't have reserve funds. Duncan said he thinks we will use it all. Walter asked if next month the board could see a breakdown of how the money was reallocated. Rosemary said yes. **The motion was passed.**

Duncan noted that PILOT is coming in significantly higher than what we budgeted.

Walter asked why we are already at 81.5% of distribution system labor for water. Tom said it is because the department fixed so many leaks. Walter noted that halfway through the year

the water department is at 62% of budget for operations. Duncan said we are at about 55% of budget for the total category, which is not far off.

For sewer, we are just barely ahead of budget.

Rosemary said Susan posted ads for the village manager position and we have received two inquiries so far. **Scott moved to enter executive session for personnel discussion, David seconded, the motion was passed and the board entered executive session at 4:29. Walter moved to exit executive session, David seconded, the motion was passed, and the board came out of executive session at 4:33.**

5. ***WWTF Chief Operator Report and Action Items***

Tom said the wastewater plant is running well. A lightning strike recently knocked out a sensor for the fire alarm, causing a callout. It was reset but later needed repair. The wastewater pumps at the Highland Heights lift station got plugged up. That caused a couple of callouts on a weekend. Walter asked if there is a way we can be proactive and prevent that from happening. Tom said the lift station is usually cleaned out once a year. It was due for cleaning but they couldn't get to it before the pumps got plugged up.

There was discussion about using the Vactor. Tom said it can't be used for now because there is no way to remove the water from the debris.

Scott asked how sand, bottles, etc. are getting into the sewer system. Tom said sand is normal. They are looking for an opening that is allowing liter bottles to get in.

Gordy asked if there is any way the fire department could have a key for the wastewater plant padlock. Tom said we can make sure they have a key. Gordy suggested putting it in a Knox-Box.

Tom said one fender on the Chevy pickup is rotting. Would the board prefer to fill it or buy a new fender? The board agreed to do just enough to get it through inspection. Walter noted that for what that truck is used for, the fender is not a safety issue.

Duncan went over Jake Loeffler's plans for connecting his property to the sewer system. There would be two sewer manholes with an 8-inch main between and he would bore under the road to tie into an existing sewer manhole. The pipe under the road has to be in a sleeve. The VTrans standard is a stainless steel sleeve one and a half times the diameter of the pipe, which would be expensive. Duncan is going to work with VTrans to see if they will modify their requirements. This plan would enable neighboring properties to tie in, but doesn't run an 8-inch line all the way to those properties. VTrans will not allow multiple borings under the road. They want one line and they want the village to own it. Probably after this has been in service a year they would be looking for the village to accept the part between the sewer manholes and the part under the road.

Scott asked if the town is willing to help the village pay for some of the cost of the pipe, since it could also serve the Jewett property. Duncan said they might, but right now they

don't even own the Jewett property. Loeffler is asking if they will share some of the cost and Duncan plans to ask them at their next meeting.

Duncan said this item is just to bring the board up to speed. An application will probably come before the board at some point. Board members agreed that the plan looks good.

Duncan said this new line will drain to a lift station that has a maximum carrying capacity. We may need to increase the storage capacity at that station. Tom said that would mean increasing the size of the overflow tank. We can charge the person who develops a property if their development makes us have to spend money.

Duncan said Arjay had sent him an email about the property Rich and Nicole Whittemore recently bought on 100C. There is an adjacent lot they own that fronts on St. John St. The Whittemores are thinking about developing it. One question is how they can get access to water. They would like to tie in from one house to the other, but Arjay told them our ordinance prevents that and each house will need separate service. Duncan described a couple of lines they could potentially tap into. He thinks one way or another they can do it, but no option will be easy or cheap. He told Arjay that it is correct that our ordinance requires a separate line to each lot. Do board members have any problem with that? Board members indicated they did not.

Duncan contacted Ram Vac and asked about Troy's concern that towing the Vactor trailer with the 4300 made the truck light on the front end. They indicated the 4300 should be an adequate sized truck and we should adjust the height of the hitch on the trailer so it does not put as much weight on the truck hitch. Troy said he has made that adjustment but hasn't tried it out yet.

Duncan said there is a flange on the side of the Vactor that could be attached to a hose to remove water. Then we could open the gate and dump the rest, but we need a place to dump it. His thought is to fabricate a funnel-like device that could go over a manhole. There would be some cost to design and fabricate it. Hopefully there could be cost sharing with the other communities that share the Vactor. That is a possibility the board can think or talk about. Gordy said he thinks the employees should all learn how to use the Vactor so we can make use of it. Other board members agreed.

Duncan had previously sent out to the board information from past minutes about the previous Lamoille View Cemetery discussion. One issue was that backflow prevention was needed. We offered to provide that. The commissioners were going back and forth about putting in a buried vault. Another option discussed was to build a little "doghouse" and take the meter out in the fall. There was discussion about amending the rate and fee schedule to allow for providing water to the cemetery. That is where it was left, with no firm resolution. He has a suggestion for amending the rate and fee schedule to add a new rate for public and private cemeteries and public recreation facilities which provide water only with an average usage of less than 2000 gallons per month. Under this amendment, the cemetery's annual bill would probably be below \$75/month. The amendment could also apply to the water fountain at Old Mill Park.

Bob said what Bernie Sheltra remembered without checking the minutes was that the Cemetery Commission was going to have to pay \$1500 for the vault. Scott said he is concerned about putting in a vault. Can we make sure it is not big enough for someone to get into? If it is, then OSHA regs about confined spaces apply. Duncan and Tom agreed that a doghouse would be a better option.

Walter asked how many man-hours would be needed for spring and fall connects and disconnects. Tom said probably about an hour. Probably someone should blow out the line for the water fountain at the park. Scott mentioned that a lot of people have complained to him that the water from that fountain tastes awful. He thinks it is because it doesn't get enough use. Is there a way to flush it out at the beginning of each week? Tom said that could be done if the board wanted employees to take the time to do it. It was flushed well before the water fountain started to be used.

Walter moved to adopt a new rate and fee schedule item for public and private cemeteries and public recreation facilities which provide water only with an average usage of less than 2000 gallons per month: a \$5.00 service fee per month, \$1.00 per 750 gallons of usage, and disconnect and reconnect fees waived. Bob seconded and the motion was passed.

Duncan said the State Revolving Loan Fund can be used for outright purchase of property instead of purchase of an easement. This gives him better options when discussing the River Road pump station.

6. *Foreman Report and Action Items*

Right of way cutting has started. The village crew worked with Northco Land Management Inc. to remove 10 large pine trees near Route 15. They will also be removing a few more danger trees that are not reachable with our bucket truck. Two new meters were installed. The crew has also been upgrading service connections and completing other needed line maintenance.

The Village Green has been repaired. The parking spaces have been downsized to meet the scale of the original design. The crew brought in topsoil, seeded, and mulched the outside perimeter. The potholes in the driveway were filled with asphalt grindings. Troy made arrangements with the Tree Board to pick up some mulch and coordinate with the tree work on Main St. and the green.

Walter said one of the parking barriers has been pushed out at an angle because people keep hitting it. Board members agreed that the angled position is better and it should be left the way it is. Duncan said he thinks the guys did a great job.

Troy said Sue Lovering asked him to remove the cages around the trees on Main St. and he agreed he would. The bolts on the cages are so corroded that it has taken a long time to remove them on the cages they have done so far. The crew is going to have to put in some time getting those off. Sue wanted the cages removed and the grating pulled off so the Tree Board could mulch around the trees. Is it acceptable to the board for the crew to put in the

time to do this? Walter said we made the investment for the trees. He thinks we have to do it. Troy said he wants to replace the bolts with galvanized ones.

On June 10th the electric department completed the annual pole top rescue training required by OSHA. Our shop was evaluated by the village's insurance carrier and everything was found to be in compliance with no safety issues. They commented on how clean the shop was. Troy has made arrangements to have all the lifting chains and slings inspected. This is required annually. The air compressor will be inspected this month as well.

Jim Fontaine and Troy have completed the estimate for the pole replacements needed on 100C. Duncan said we have to do a final true-up bill for VTel and VTel is going to get some money back. Troy said we have almost \$34K sitting in the bank. Some is Comcast's and some is VTel's. The total job will cost about \$77K so we will have to pay about \$42K in addition to the money from Comcast and VTel. Duncan said Comcast used a different path from what was originally planned. They paid for some areas where we didn't do work and some where we did. Troy said if we are going to proceed with pole replacement on 100C we need to get easements and make contact with Fairpoint. Are we going to proceed? Duncan said VTrans wants us to put pole sets on the back side of the sidewalk along 100C. That is Fairpoint set territory so they would come, but they may not be able to do it this summer. We have money enough in the electric reserve for the project and it is a project we committed to doing and it really needs to be done. Troy said through this project the village will gain reliability through new structures, upgraded wires and taller poles. The existing poles have exceeded their life expectancy. We need to either tell Fairpoint we are going to do the pole replacement project or say we are not going to do it and give Comcast back a lot of the make ready money. The board agreed we should go ahead with the project.

Troy said he has been working on getting pricing from Myers Container on waste and recycling containers for the garage and sewer plant. Myers offered us recycling bins for Main St. at no cost. They are looking into what size bins they can provide. Troy is not sure whether they will be esthetically satisfactory. The board agreed Troy should proceed. He said he is also getting a price on sludge removal for the sewer plant.

7. *Manager's Report and Action Items*

Duncan said the Honda he drives is due for inspection. It needs brake work and a sway bar. It is a 2005 and we own it outright. It runs well. What does the board want to do with it? Gordy said it was previously decided to sell it in September. Scott said it would be better to use that car for driving to meetings than one of other vehicles because it gets better gas mileage. Gordy said paying mileage is another option. Walter said he would like to get rid of the car and pay mileage. David said we won't get much from selling it. Duncan said he doesn't know how much it will cost to fix it. Board members said we should fix it and then sell it. Duncan said it gets 44 mpg. At one point it was being used for reading meters. It is a hybrid. Troy said there is a limited time before the battery fails and then it will be junk. Duncan said it wouldn't be worth putting another battery in it, but we wouldn't get much for it if we sold it anyway. Should we run it into the ground and then get almost nothing for it or sell it now and get a little more? The board agreed to do the minimum repairs necessary to make it safe and then plan to sell it.

Dan Benoit submitted a request for a water/sewer bill adjustment due to a broken pipe. The water did not go into the sewer. **Walter moved to adjust Dan Benoit's June water bill to \$105.03 (the average of his water bills for the last 3 months) and his June sewer bill to \$64.02 (his highest sewer bill from the last 12 months), pursuant to the village policy, seconded by Bob.** Scott said he doesn't think we should give him money if he owes us tax money. Duncan said he would question whether we can legally tie the two things together. He has entered into a payment plan for his water, sewer, and electric bills and has been making his payments religiously. He was almost caught up. **The motion was passed.**

Duncan showed the board a draft contract for the municipal building roof project.

Duncan showed the board a third draft of the ordinance on cost responsibility for damage due to village excavation projects. Duncan said the prior board had decided to pay 100% of the cost of repairs for the first 3 years after a project and nothing thereafter. That is different from what this board said it wanted.

Scott asked, what if it has been more than 3 years but we determine that the damage was due to contractor work? Why would the homeowner have to bear the cost for a contractor's mistake? Gordy said you have to draw the line somewhere. Walter said they can always sue us. We are saying we will assume responsibility for 3 years, even though we don't have to. After that people can sue us. Duncan said there have been cases where a line went right under the middle of a driveway. In a case like that, with delivery trucks going over the line, if it cracks 7 years later do we say it was our fault? Walter said if the homeowner says it is clearly malfeasance and it appears he would win in a lawsuit he would want to pay for that repair. There are other cases where we can't say whose fault it is.

Walter moved and David seconded to approve as presented the new ordinance regulating excavations by the Village of Johnson or its contractors. Duncan said he would recommend having the ordinance approved by an attorney before officially adopting it. Others agreed. Duncan said Doug Molde is semi-retired and no longer wants to be the village's attorney. He would recommend a firm like Stitzel, Page & Fletcher. The town has been using Dave Barra. Board members agreed we should use a different attorney from the town and should go with Stitzel, Page & Fletcher. Duncan said the ordinance goes out for a 60-day comment period after it is adopted by the board. The board agreed the ordinance should not be adopted until after it is reviewed by an attorney. Walter and David withdrew the motion.

Walter moved and David seconded that the board agrees in concept with the new ordinance regulating excavations by the Village of Johnson or its contractors, subject to attorney review, and will address approval of the ordinance at a future date. The motion was passed.

Duncan said he has some concerns about the idea of posting agendas on Front Porch Forum. One concern is that people will view FPF as an official site for posting of warnings, agendas, and notices, when it is not. The other is that FPF postings are not predictable. He usually doesn't have the agenda set until the Friday before the meeting and FPF may or may not post before Monday. His alternate proposal would be to post on FPF periodically to let people

know that the official site for town and village agendas and news is the town webpage and provide a link. Walter said he thinks that suggestion is perfect. We could include a meeting schedule. Walter and Duncan both said they thought once a month would be a reasonable frequency. Duncan said Lea or Susan could do it. The board agreed to that plan.

The selectboard is going to apply to VTrans for the placement of two informational signs on Main St. for Old Mill Park and the rail trail. As part of the Main St. project VTrans approved a VOJ logo for directional signs in the village. The selectboard wants to use that one because it has already been approved. Is this board okay with that? The board agreed it would be okay.

Walter, Lea, and Duncan reviewed two proposals from firms to provide construction management services for the School St./College Hill project. Based on that review, they recommend selecting Dufresne Group. Dufresne had a more experienced person who would be the person on site. They also happened to be cheaper. **Gordy moved and Scott seconded to select Dufresne Group to provide construction management services for the School St./College Hill project and the motion was passed.** The time frame for construction is September to October.

Subsequent to the decision to split Duncan's job into two separate positions, Duncan was asked by the selectboard if he would consider working for just the town for 30 hours per week and he agreed. He has to have a break in employment from any town participating in the VMERS retirement system so he will be unavailable to either the town or the village for the month of September. Eric has in mind the possibility of the town and village sharing an interim manager during that period. Duncan would be surprised if the village was able to fill its position by September 1.

David said he guesses it will be January before we have someone. He thinks we should take our time. Walter said we will have the School St./College Hill construction project going on. Having someone to be involved in that will probably be important for day-to-day on site decision making.

David asked what we have for options. Duncan said probably the easiest thing is to get a list of possible names from VLCT. He knows that Sandy Miller, a longtime Vermont manager, has just finished an interim position in Barton. He thinks having someone here at least a couple of days a week would be very beneficial. Lea told him today that she would probably be able to cover the town manager work for one month. Scott asked if the interim manager would be contract or part-time. Duncan said he would say they would be contract. Gordy asked Rosemary how many days she thinks we should have someone. She said she would say at least 2.

Walter said he wouldn't be surprised if David is right. We may be without a manager through January. He thinks we need a joint meeting with the town. If we are hiring someone for 30 days he would like to keep that person on if they are needed for longer.

David asked for more information about Sandy Miller and Duncan gave some background on him. David said he thinks we should reach out to him and see if he is willing to contract with us and if he could continue past January 1, with the stipulation that our need for him might end earlier. We could contract with him month-to-month. He wants to make sure the person we hire as interim knows it could be 6 months or a year before we hire a permanent person. The board agreed Duncan should approach Sandy Miller. Duncan said if he is not available he can get a list of other names.

Duncan said VLCT can do manager searches for a fee. David said we have ads out and already have a couple of responses. He feels we should wait and see what additional response we get.

Duncan said he got an informal quote from Gilles Lehouillier for office interior renovations. Another person came and looked at it today. Walter said he doesn't want to give authorization to award a contract without quotes. The board agreed to have a joint meeting just before the upcoming selectboard meeting if Duncan has quotes by then.

We are almost at a point where we can let the bid for the School St. project. VTrans wanted to use a standard spec for the sidewalk mix, but they agreed to let us use the Otter Creek sidewalk spec. We have had really good luck with the sidewalk put in using that spec. We are requiring a performance bond. We pay the contractor 80% upon substantial completion, an additional 10% in 6 months and the final 10% at the end of one year.

Scott asked if Dufresne is responsible for mistakes they allow to go through. Duncan said if it is identifiable and quantifiable, yes, we would expect them to make good on it. Scott asked if that is written into the contract. Duncan said there is language that says even though the work was inspected that doesn't matter if certain criteria that determine a failed product (e.g. more than a certain amount of spalling) are met.

The Senior Art Group sent a nice thank you letter for use of the upstairs.

Duncan signed and sent back in the standard monthly ECS reimbursement request for talc mill contaminated soils.

Duncan signed the paperwork for Planned Purchase 12.

VTrans has agreed that we don't owe the \$4,258 that was in question. They are still looking into whether we were underpaid by \$12K. It appears we might have been. They are taking the position that all of the state and federal funds have been spent and if even if we did overpay there is no money available to reimburse the village. We are still in conversation with them on that. Scott suggested taking this to Mark Woodward or another one of our representatives. Duncan agreed; he said that would be his recommendation. We have requested a meeting with the commissioner of VTrans. Mark Woodward and Rich Westman can arrange that meeting. The board agreed to contact Mark Woodward for help.

Duncan did more research on the VELCO Substation Participation Agreement. We are not paying twice for the assets subject to the SPA. There are two parts to the VELCO charges and both are now based on the operations and maintenance costs. One is based on the "common" portions of the facility (foundations, fences, lighting, control house, etc.) VELCO has a capital budget and plan and these costs can fluctuate somewhat from month to month and year to year. The other O&M related costs are for the Exclusive Facilities which tie to 34.5Kv line to the bus of the VELCO sub. (These are part of what we paid MW&L for our 15% ownership share.) VELCO essentially owns and operates these and also has a capital budget and plan for their replacement and O&M. That is the basis of the SPA. MW&L and VELCO would like VOJ to sign a Substation Participation Agreement which assigns 15% of the cost of those O&M charges to us. The annual costs are estimated at \$2,760 or \$230 per month. Estimated breakdown (understanding the bills can fluctuate) is \$190 for the common portion and \$40 for the exclusive portion. Sections III and IV of the SPA refer to cost of design and build of the substation and since MW&L paid for this and we paid MW&L for our 15% share of the costs, those sections do not apply to us. Duncan made a notation to that effect on the SPA. We are paying only O&M costs under the agreement. Walter said he understands that explanation and he is happy.

VELCO would like to make the billing to us retroactive to May. The amount they bill us can fluctuate from month to month.

Duncan read the note he had added to the SPA and recommends including. Scott asked if it is legally binding. Duncan said it is if they sign it. He ran it by them and they agreed to it. **Walter moved to authorize Gordy and/or Duncan to sign the VT Trans Co LLC Substation Participation Agreement as modified by the Village of Johnson, Bob seconded, and the motion was passed.**

We received the VLCT PACIF Loss Run Statement of Claims. We have a very good claims rating. It has gone down.

Duncan said he is going to leave sidewalks on Pearl St. and Clay Hill on the agenda. Lea found that VTrans grant money can be used for replacement of existing sidewalks. Gordy said he thinks the board should discuss this winter whether to add new sidewalk or replace what we have. Duncan said the board might want to do a cost-benefit analysis. Sometimes the cost of replacing sidewalks ourselves can be equivalent to the 20% match for a grant, with all the hoops we have to go through when using grant money.

A letter has been sent to Rene and Cheryl Audet about their water line. A letter was also sent to the college.

Duncan heard from a site technician who is representing Diane Geoffrey. He asked if there is any room for the village to do in kind work. Duncan said he doesn't know and told him to put together a proposal and send it to the trustees. He said the Geoffreys were upset we didn't give them any relief on their sewer bill. Duncan told him we never got a request to adjust their bill and that they need to put a request in writing.

VLCT PACIF has reviewed Travis Hill's claim against the town a second time and denied it again. He has filed no claim against the village. Duncan had a conversation with Travis. He is taking some of the ideas Duncan threw out on behalf of the town into consideration.

A true up bill was sent to the developer of the JSC solar project. It was for \$8K more than the original estimate. They asked us to send the bill to another party that now owns it – Senior Solar Energy. Scott said he wonders if the new purchaser is responsible for past debt. Troy said that is what we were told. The new company asked for more information but he has not been able to speak with the person who needs the information. He has left messages that have not been returned. Walter asked if the first developer, Encore, was still the owner when we finished the work. Troy and Duncan said yes. Walter said they are still responsible for the bill. Duncan and Troy agreed that legally they are on the hook.

Craig Myotte is trying to set up a meeting to look at group savings for safety trainings or issues that we may not currently be doing, such as crew audits.

VTel set an antenna pole next to the Vermont Electric Coop building. They initially planned to dig up the Coop's driveway where our water line is, but we denied the Dig Safe for that plan. They called in Dig Safe to set the pole but they hadn't premarked where they were going to dig. Susan called them and they said they would mark it, but then they just set the pole without calling back. David asked if anyone has reported that Dig Safe violation to the state. Scott said he might suggest doing so.

FEMA has accepted the All Hazards Town's Mitigation Plan.

VLCT Executive Director Steve Jeffery has retired after 35+ years.

8. *Form Based Code Update*

Walter said the form based code committee has pretty much wrapped up its work. Paul Dreher is working on a final draft of the code; then it will go to the Planning Commission. The hope is that it will go to vote in the fall. Reports will be available soon for the board to read. The code covers just the village and many village areas are not covered. He thinks it is fairly restricted in reigning in powers of the development review board. The committee decided not to address signs. They felt the best way to address them would be through an ordinance. He doesn't know if the board wants to pursue an ordinance related to signs. Paul Dreher was going to give Lea some language other places have used. He may bring this back to the board in the future. Scott said the form based code committee was a pretty diverse group, so all views were looked at. Walter said there will be public hearings at some point. He would suggest that the trustees read the report when it comes out and give suggestions or thoughts to the Planning Commission. Scott said it might be nice to have a copy of the draft before any Planning Commission tweaks.

9. *Speeding Issue*

David asked if this is something we can discuss. Scott said the town has the contract with LCSD, but he has heard that people are upset about speeding on Railroad St., Main St., and Clay Hill. Bob said he would love to see a 15 mph limit on School St. and the same on Railroad St. David said we need enforcement. We need to have the selectboard approach the sheriff and ask what LCSD is doing to make our village and town safe. Scott said he has

heard there have been a lot of close calls on Railroad St. David said he witnessed one. The board instructed Duncan to pass on the village's concern.

Duncan said the person who had talked to David called him and they had a conversation. She had specific issues about commuter time traffic. He told her to relay her issues to the sheriff's department and she said she would. The selectboard can ask LCSD to issue more tickets or do more speed patrols. They have been responsive in the past to requests. They don't issue as many tickets as warnings. He feels that has to do with sheriff being an elected position. It probably isn't going to change, though the selectboard can ask. Our only option is to say we won't renew the contract. David said the only other option is the state police. Duncan said they are not much of an option. He said the selectboard has talked about joining with other communities to establish a police department.

Scott said one thing he has proposed is having JSC revoke parking permits for students who speed and get caught. We could ask the new college president to look at that.

10. Adjourn

Walter moved and David seconded to adjourn at 7:14 and the motion was passed.

Minutes submitted by Donna Griffiths