

JOHNSON VILLAGE TRUSTEE BOARD MEETING MINUTES  
JOHNSON MUNICIPAL BUILDING  
MONDAY, APRIL 9, 2018

**Present:**

Trustees: Gordon Smith, Walter Pomroy, Scott Meyer, Bob Sweetser, David Goddette

Others: Meredith Birkett, Rosemary Audibert, Troy Dolan, Phil Wilson, Kim Dunkley, Diane Lehouillier, Steve Edgerley

**Note: All votes taken are unanimous unless otherwise noted.**

**1. Call to Order**

Gordy called the meeting to order at 6:00.

**2. Changes, Additions to Proposed Agenda**

It was agreed to add election of a chair and vice chair to the agenda and to wait for that agenda item until Dave arrived.

**3. Appointment of Village Auditor**

Rosemary said Bobbie Moulton is willing to serve again as auditor. He got only 8 write-in votes and would have needed 9 to be elected. **Walter moved to appoint Bobbie Moulton as village auditor until the next village election, Bob seconded and the motion was passed.**

**4. Review and Approve Minutes of Trustee Minutes**

**Bob moved to approve the minutes of March 12, March 19, March 26, and April 2, 2018, Walter seconded and the motion was passed.**

**5. Treasurer's Report & Review and Approve Bills and Warrants / Budget Status / Action Items**

Rosemary said she believes village cash flow should be fine until July. Meredith said the attorney's advice was that we can keep spending money as long as there is money even if a budget has not been approved by the voters, but we can't borrow. Walter said if the budget is defeated in May it could be July by the time we are able to warn and hold another meeting. Is it possible to send out temporary tax bills before then? Rosemary said she has to read the statute to find out.

Meredith said conventional wisdom is that municipalities have a statutory requirement to keep streets passable and the attorney feels we can spend for that without voter authorization. As far as spending for other services, it is less clear. He has generally taken the position that there is no duty to provide those services. Scott said when there is a federal government shutdown the government continues to do the things that are really needed. He would recommend that the village do the same if we run out of money – address life safety issues and nothing else. Meredith said the general department budget is pretty lean so the types of things we would not be doing would be things like a merger study or work on the charter.

Troy asked if his crew should proceed with sidewalk sweeping. Walter said yes. Scott said if the budget is voted down then we would provide life safety services only, like the fire department. Meredith asked if that would mean not funding portions of staff salaries. Scott said in his jobs he has always made sure staff are paid. Meredith said no employee is fully paid by the general department. Scott said we would not spend on travel, equipment, etc.

Rosemary said Belvidere and Waterville have paid their first fire contract installments.

**Walter moved to release the water and sewer lien on 53 Center Road, Lot 16, Bob seconded and the motion was passed.**

Rosemary handed out the list of delinquent taxes. No date has been set for the tax sale yet. It should be in late May.

Walter said the draft energy plan to be discussed tonight has a recommendation about PACE loans for energy efficiency improvements. He asked if Rosemary has heard from other town clerks about how administering a PACE district works. She said she has not.

**6. *Village Manager's Report and Action Items***

Meredith showed the board a revised annual meeting warning. She took the first article out. The board agreed to change the wording of Article 6 to "Shall the village participate in the merger study that was approved by town voters under Article 11?"

**Walter moved to approve the warning for the village annual meeting with the change discussed and the motion was seconded. (Dave arrived at 6:18.)**

It was agreed to schedule the annual meeting for May 15 at 7:00.

**The motion was passed.**

Gordy asked how we will get the word out. Meredith said she will reach out to the News & Citizen tomorrow. She will post information on Front Porch Forum and Facebook. Dave suggested sending notices to village residents with their electric and water bills. Rosemary said water and sewer bills would be most appropriate to use to notify village residents.

**7. *Election of Chair and Vice Chair***

**Walter moved to elect Gordon Smith as chair, Dave seconded and the motion was passed.**

**Bob moved to elect Walter Pomroy as vice chair, Dave seconded and the motion was passed.**

**8. *Additional Changes to Proposed Agenda***

Scott said on the night of the annual meeting Katie Orost said she had keys to the elementary school and could open it for the meeting. Does she actually have authority to do that? We were told the building was not available. A lot of people were confused. Gordy said he got the message that Katie called the JES principal and he said the annual meeting would be a priority and could bump other planned use that night. Meredith said when she called before the meeting to ask about available days she did not ask about that night. Walter said he doesn't think we could have moved to another location legally. Scott asked, the formal process to book the elementary school is to go through the principal? Meredith said she thinks there is a book showing available dates that staff have access to. She spoke to a staff member who told her which dates were available.

Walter said he would like to add discussion of employee parking in the municipal building parking lot.

**9. *Water/Wastewater Report and Action Items***

Gordy said he was disappointed that the board didn't have a chance to recognize Tom for his years of service the night of the annual meeting. The board agreed that Meredith should invite Tom to the rescheduled annual meeting.

Meredith said Tom completed all sampling for this month. Samples continue to meet high standards. He completed the E-DMR and WR-43. There were no callouts at the wastewater plant. The #2 sludge pump was rebuilt with help from Vermont Rural Water. Maintenance was completed on 3 blowers. The lab refrigerator was replaced. The gear box that drives the gravity belt on the belt filter press is wearing out. In the next few months it will probably need attention. The new effluent sampler was ordered and arrived.

We need to come up with a Standard Operating Procedure for flood gate installation, codifying our intention to put up flood gates anytime there is a flood warning. Tom talked to a technician from Champlain Associates who said it would be easy to put a river level gauge on the Main Street bridge by the siphon and use the existing communication setup to page or call out at different flood stages.

There were two collection system callouts that ended up being problems on the customer's end. One of the Highland Heights pumps plugged up and had to be pulled and unplugged twice. The siphon 6-inch barrel plugged up and Arjay helped unplug it with the fire truck.

All samples taken at the water plant were good. Gross alpha results for the Nadeau well were good. There were no callouts for the water plant.

There was extensive graffiti put on the tank at the reservoir. Tom contacted the sheriff's department. Walter asked if the sheriff is taking this seriously. Meredith said she doesn't know. She thinks we need more signage telling people to stay out. Scott suggested we could use a game camera. Troy said Tom removed the ladder so it is now harder for vandals to climb up. Meredith said we can look into a game camera and perhaps figure out likely targets that haven't been hit with graffiti yet. Dave cautioned that any camera should be set up on our property. Walter suggested repeatedly calling the sheriff's department to let them know of our concern about graffiti.

Gordy asked if the generator Tom was waiting to have serviced ever got serviced. Meredith said she doesn't think so. Gordy asked if we can set that up. Troy said he can make arrangements to have it done.

Meredith said the contractors who will be working at the wastewater plant were there on Thursday with Tom. They will come tomorrow to meet with Meredith and then they will be at the plant.

#### **10. Peter Moynihan – Potential Beautification Work**

Peter Moynihan said Walter had approached him and asked if he had insurance. He does not. He looked into it and got one quote that he felt would probably be prohibitive. Since then he has gotten another quote for a lower premium. Making the initial down payment could be a little bit of a hardship for him as it comes during the leanest time of year for him financially. He would like to do beautification work for the village.

Walter said Peter is a master gardener. He has been talking to him about doing beautification work. Walter would like to get serious about having that work done. There is work to be done at the Cold Spring and outside the municipal building. We would have to cooperate with the town on that. He would like to give this work to Peter.

Gordy asked if Meredith had had a chance to talk to Brian Story about the possibility of Peter being a temporary employee. Meredith said when she talked to Brian he had not yet looked into it. But Rosemary found a section in the personnel policy on limited term appointments. She thinks we do have a way to accommodate it in our personnel policy. We would just need to check with VLCT to make sure he was covered under our insurance. Board members said if he were, then he would not need to purchase his own insurance.

Peter said he was going to suggest that he could bring some proposals to the next board meeting. Walter suggested that he bring a proposal for being an independent contractor and also a proposed hourly rate to be a temporary village employee.

Peter said he would prefer, rather than a flat rate for the whole season, setting a rate, perhaps with a cap. Meredith and Walter said that would be fine. Gordy said Peter should get proposals to Meredith. Meredith said she will let Peter know when the next special meeting is.

Peter said he would be open to being a temporary employee. *(Peter left at 6:43.)*

#### **11. Alan Lehouillier – Solar Array**

Alan Lehouillier said after he put in his solar array last year the inverters had to be adjusted because they weren't working right. He was only getting about half the power expected. He hired an independent contractor to work on them. That person came to the conclusion that there is too much voltage. If there is resistance in the line, that spikes the voltage and that shuts down the inverters. The array is producing about 30% less power than it should. It is clear that resistance in the village line is causing the problem. He would like to see a capacitor disconnected to see if that makes a difference and if it doesn't he would like the village to consider putting in a voltage regulator.

Meredith reviewed the background. The CPG for this array was issued in June 2016. An interconnection study was done by an engineer hired by the village, paid for by Alan. Shortly after the array went online we noticed the voltage was high. In November 2017 we got a report from Alan's engineer recommending a voltage regulator. Our engineer felt the voltage issue could be corrected within the array by adjusting the inverters. Alan's engineer said a voltage regulator was probably the way to go but wrote in his report that there could be low voltage issues sometimes with a voltage regulator. That is one reason we were concerned about a voltage regulator. We would want an engineer to look at it to make sure there would be no issues for customers. Alan told Meredith that all avenues within the array have been exhausted. She met with Ken Nolan of VPPSA and asked what the village is required to do. We don't want to put something on our system that could impact or cost our customers. Ken said they have a right to produce a certain amount of electricity and we have to make reasonable efforts (funded by Alan) to address the issues. We need a summary of all adjustments done in the array to send to our engineer.

Meredith said there are two options that may work. The first is removal of capacitors near Manchester Lumber. We think this is the simpler, faster, cheaper option. We have to model it with an engineer.

Walter asked what that does to the potential to develop that property. Meredith said it could be temporary. If a customer comes to that site and needs that capacitor we have to put back.

Walter asked how easy it is to remove it. Troy said we can de-energize it in about 10 minutes. First a calculation needs to be made to tell us if it can be taken out of service. Meredith said an engineer has to model taking the capacitors offline to see if it will affect customers and if it will solve Alan's problem.

Meredith said the second option is a voltage regulator. That would be more time consuming and complex. If taking the capacitors offline doesn't work or the engineer says it is not worth trying, then we would have to look at whether a voltage regulator would be a good idea.

The board agreed to have to have an engineer do a study. Alan said he would like to start with taking the capacitor offline. He is okay with the idea that it might be temporary. He suggested asking if the engineer would be able to do a study on a voltage regulator quickly if the first option doesn't work. The board authorized Meredith to have a study done on taking the capacitors offline and, if necessary, to have another study done.

Scott said it seems like single phase is the issue. Troy agreed. But it would cost about \$300K to get 3 phase power to the array.

Meredith said she will call the engineer tomorrow and get the process going. *(Alan left at 7:06.)*

**12. Steve Engel – Application for Excess Water usage Billing Adjustment**

Steve Engel said he had a water leak at the house he owns on Main Street. He didn't know about it until Susan called and asked if he was aware of it. There was a pinhole leak in a pipe in the basement. He made a fix and then noticed other spots were starting to leak. He plans to replace all the pipes in the basement. The water soaked into the mud in the basement floor and did not go into the sewer.

**Walter moved to adjust Steve Engel's water bill for the reading date of March 28 to 3 times the average for the preceding 3 months (\$77.25) and to adjust his sewer bill for the same date to the highest amount from the preceding 12 months (\$61.33). The motion was seconded and passed.** *(Steve left at 7:13.)*

**13. Water/Wastewater Report and Action Items (continued)**

Meredith said we received new contracts from Casella for sludge transport/disposal and trash/recycling. The new costs are about 4-5% higher. We did get reimbursed by PACIF for all but our \$1000 deductible for extra sludge disposal costs after the flood.

There is a water leak on Lamoille View Drive. We tried to fix it in December but the contractor couldn't find the leak. Meredith wanted to see if the board is okay with trying to find and fix the leak in house. The board agreed to that. Troy said Nate feels he has found the leak.

Water loss is at 18%.

**14. Foreman Report and Action Items**

Troy said the electric department was able to finish work at the twin bridges. All customers beyond the work site are being served from the line feeding up Sinclair Road. When construction is completed the 3 phase line to the other side of the new bridges will be finished.

The crew separated and removed from our pole a secondary 277/480 volt line at Manchester Lumber. The buildings it served will now be a 120/240 volt service and will be metered as small commercial use.

The majority of one day was spent removing trees from lines related to a high wind event. We did not experience any outages as a result of the storm but in order to safely remove the trees outages were required. The required outages affected about 50 customers total.

The crew completed various Dig Safes, monthly meter readings/disconnects and ROW cleanup.

The first part of March the crew was very busy with sidewalk maintenance and snow removal. Repairs were made to the plows and the smaller Bobcat. Troy hopes to start sidewalk sweeping soon. Gordy asked Troy to get word out before that happens. Troy said he tries to coordinate with the state on sweeping.

Walter brought up crosswalks. He asked if there is any word on when Route 15 will be repaved. Rosemary, Meredith and Troy said it will not be this year. They think it will be in 2019. Walter said we should make sure the state knows we would like to put in dyed pavement for crosswalks.

Nate and Troy met with the Dollar General developers to discuss providing service to the store. They have requested single phase service, which will be much cheaper than building a 3 phase line.

Walter asked how much more it would cost to put in 3 phase line if we fund it ourselves. Troy said it would cost about \$75K to go as far as the Dollar General. He feels it would not make economic sense. There would be a lot of work and we would have to change the poles.

Meredith and Troy met with John Kaplan from VTrans and looked at sidewalk conditions on Pearl Street. John advised that the cost estimator VTrans uses should be fairly accurate but mentioned it was based on 2014 labor and material costs. Those costs would now probably be a little higher. The sidewalk replacement cost in the plan Troy created was based on that estimator. Meredith said the plan is to apply for a small project grant that would provide 50% funding. The estimated cost to do the project is \$75K. We will apply this year but would not anticipate doing construction until next year.

#### **15. Draft Johnson Enhanced Energy Plan**

Phil Wilson handed out copies of the draft enhanced energy plan. It is an update of the current energy chapter of the town/village plan. The first 12 pages have been rewritten with new data. The Planning Commission has been working on siting policies to conform with Act 174, which allows a town to have substantial deference if the town has an enhanced plan. Pages 13-15 have the Planning Commission's new recommendations based on Conservation Committee input.

Walter asked, when this is added to the plan, does Phil feel comfortable it will give us substantial deference? Kim said someone from LCPC worked with the Planning Commission on this. Phil said it should meet the requirements to get substantial deference.

Walter said the most important part of having this plan is getting substantial deference. But he feels it is not helpful for the electrical department. Realistically, some of the recommendations are probably unreasonable or can't be met. The recommended number for renewable electrical

generation is really meaningless. We need to know megawatts at peak. We need to meet peak power. And realistically, when we are talking about renewable energy we need to build bigger than peak to load up batteries. When you figure out how many acres of solar panels are needed to do that and compare to what is available, we don't have enough acreage to meet this plan.

Kim said the numbers were given to us by the region.

Walter said he doesn't feel it is currently possible to meet the recommendations in the plan but he doesn't want to say it's worthless because technology may change a lot in 30 years.

Scott asked about the recommendation that there should be no development within 750 feet of the life zone around vernal pools. Another page talks about both confirmed and unconfirmed vernal pools. The state only calls for 100 feet of protection around vernal pools. He wonders how we got to 750 feet.

Walter and Scott explained that a vernal pool is a seasonal pool that may dry up in summer. They provide good breeding places for toads and frogs.

Phil and Kim said 750 feet was Noel Dodge's recommendation based on his background as a biologist. Kim said that buffer will protect pools from machinery that would be used to create a solar array.

Scott said there are only 10 mapped vernal pools in town but the plan also talks about unconfirmed vernal pools. Phil said all sites will be ground truthed. A developer will have to hire a consultant to see if there is a vernal pool on the site.

Scott said this document limits us. We have been struggling with where to place solar in our community. He is not sure about increasing the vernal pool buffer over what the state requires.

Gordy asked, if it is something that would benefit our utility, do we have leverage to get REC credits? Meredith said there is definitely an advantage to REC credits being retained by the local utility. There is benefit if we can get them transferred to us. The plan says the credits should be used locally. She would suggest saying they should be used by utilities.

Meredith said she thinks it is important to note in the document that utilities have to comply with renewable energy standards in Act 56. Phil said the Planning Commission would like information on those requirements. Meredith said she can type something up.

Meredith said she thinks the plan should somewhere mention the financial impact on ratepayers of renewable energy.

She said there is some data described as usage that she thinks is actually sales. She can give the Planning Commission information on that.

She said it would be good to talk about weatherization of homes along with the other talk about efficiency.

In the section discussing challenges to meeting the targets, the plan could mention the existing SHEI constraint in northwest Vermont that makes these targets harder to meet until it is resolved.

On p. 14 there is a bullet about promoting locally generated electricity. Meredith thinks this would be a good place to mention that there is rate pressure.

Her understanding is that Efficiency Vermont may get out of the heat pump business and heat pumps may be provided more through utilities.

Scott asked about the bullet discussing moving to a higher voltage system. Troy said the cost for that would be high. Meredith said it doesn't seem like a cost effective project now. A lower voltage system is more reliable and has fewer outages. She assumes the only reason for this is to reduce losses. We do not have high losses. She thinks the wording could be changed to say that we will continue to study that possibility.

Walter said when we talk about weatherization of buildings, the biggest issue in Johnson is that landlords have zero incentive to do it. He doesn't know how to address that in the plan. Maybe there could be a bullet about finding ways to get landlords to upgrade.

Scott said there is one bullet on transportation. We had talked about a bus from Jeffersonville or Morrisville to Johnson. How do we move that along? Meredith said when she talked to Sharon Scott at the college she encouraged them to think about what their market is for transportation. What need are they trying to solve? They were going to do more thinking about who they are trying to serve. Once they have done that, Meredith told them she would be happy to open a conversation with Green Mountain Transit. The hard part is getting a route that will meet enough of the needs. We need to figure out where the greatest number of people want to go. Kim said she wonders if any of the property before Jolley could be turned into a park and ride. Meredith said a park and ride served by transit needs room for a bus to turn around or a good pull in and out.

Phil passed out some maps for the board to look at showing areas where there are and are not constraints on renewable energy siting.

**16. *Manager's Report and Action Items (continued)***

Meredith said after the last meeting she communicated our concerns about the powerhouse building Phase 2 assessment documents to LCPC. We were concerned about giving LCPC access when they do not have proper credentials or training. They are changing the language to indicate that only the consultant will have access.

We had also asked them to delete the language saying that they can share information on the study. Tasha Wallis said she is not comfortable deleting that because LCPC doesn't want to create issues with Brownfields partners. But they will not share information without talking to the village. In the past they have only ever shared information about a Brownfields project after the project was completed and in consultation with the owner.

Diane Lehouillier asked what is happening with the powerhouse building. Scott said we are trying to make sure it does not fall into the river. It got rolled into the Brownfields program for review. There will be a study to see if there is contamination there and determine how to deal with it. After the study is done the site can be cleaned up and used for certain purposes. The health department

might put limitations on how it can be used. Meredith said the goal of the assessment is to know what we are dealing with before we go to the next stage. Gordy said at some point we will look for public comments on what to do with it.

Meredith said she got the impression Tasha was not willing to change the agreement to eliminate the language about sharing information on the project. But she was willing to offer an assurance in writing separately that they would communicate with us in advance before sharing information. The board agreed that would be all right if we get a dated and signed statement. *(Dave left at 8:10. Diane left at 8:12.)*

Meredith, Brian Story, and Lea Kilvadyova met with two representatives from the state Brownfields program about moving forward with ideas from the Railroad Street plan. The idea was to do a Phase 1 assessment of the talc mill site to identify likely contaminants.

Scott said this has been done. Meredith said she doesn't believe a Phase 1 assessment has been done. Gordy said some kind of study was done. Meredith said she knows there have been studies related to the Petroleum Cleanup Fund. She doesn't believe it was done under the Brownfields program. She can check. The Brownfields program is a very specific path you go down that is not the same as the work done through the Petroleum Cleanup Fund.

Gordy asked, what if we find contaminants? What is the next step? Will there be a cost to taxpayers?

Scott said it depends what they find. He said an environmental assessment was done for transfer of the property. There is data out there.

Troy asked if there is a process that needs to be followed before someone digs at the talc mill site now. Scott said the environmental assessment would spell that out.

Gordy said there is a cap over the ball fields. Meredith said that is a separate parcel from where the Phase 1 assessment would be done. That would be where the garages are.

Meredith said a Phase 2 study doesn't have to include the whole site. It can be targeted to one part of it such as the old mill house building.

Meredith said if we want to redevelop that site we have to go through this process if we ever hope to transfer ownership.

Walter said since the town is half owner of the property they have to sign off too. Meredith said they have.

**Walter moved to authorize Meredith to move forward with implementing a Phase 1 assessment of the talc mill property, Bob seconded and the motion was passed.** *(Kim Dunkley and Phil Wilson left at 8:18.)*

Meredith passed out a list of possible long term staffing options for the water and wastewater plants. She signed a contract on Friday with Utility Partners to provide 3 months of assistance.

They will have personnel here two weekdays each week and they will provide coverage on alternating weekends. That buys us time to decide on a permanent long term solution. She hasn't advertised Tom's job yet.

One option is to replicate the immediate past – advertise Tom's position and have a single chief operator for the water and sewer departments. Steve has expressed some interest in having separate chief operators for water and wastewater. He would be willing to continue as assistant to the wastewater chief operator. We would need to determine the reporting relationship. We could continue to use contracted staffing at the WWTF.

Gordy asked Steve what he likes or dislikes about any of these options.

Steve said taking over as chief operator for water would be a promotion for him. He is more comfortable with that than with the WWTF. Finding someone with a dual license would be hard. It would be easier if he took over for water. A licensed person is needed to deal with lift stations. If work is done on the distribution system he would like to be involved because his license is on the line. Utility Partners has a floating mechanic who could be available when needed. That would be an advantage of continuing to contract with them. He is up in the air.

Walter said he understands Steve doesn't want to get his Class 3 license. Steve said finding time for it is an issue. He isn't good at tests and it is a hard test. Walter asked, Steve has no problem continuing to assist with the WWTF? He doesn't see water alone having enough hours for full time. Steve said he doesn't mind being assistant at the WWTF. There are so many rules and regulations he thinks he would be a little overwhelmed running the WWTF. He is not against getting his class 3 license but it is a hard test and would require 6 months of studying.

Walter said Tom's exit interview indicated that the hardest part of the job was always being on call every other weekend. Steve said he would love to get into a 3 week rotation somehow. Walter said if we only hire one person it will still be an every other weekend situation. Steve said that leads to wear and tear. Gordy asked if an option would be having a contract person come in every third week. Steve said yes. But he is afraid if anything goes wrong they will call him anyway. Walter said on call pay is probably the fattest part of Steve's paycheck. Steve said he is not overtime hungry. Gordy said he thinks if we could find a way to get a third person it would help.

Steve said he would like to find a way to get another chief operator. There is more work in the beginning of each month.

Walter said we may decide to contract out all the work so Steve would no longer be an employee but the contractor may hire him. Does he have issues with that? Steve said he doesn't want to lose his retirement. That is his one negative. Bob said he thinks it would be good to work out something so he can stay as an employee.

Scott asked what would work best for Steve. Steve said he would like to take over the water plant. If we got another chief operator who took over both water and wastewater he would feel he got stepped over on the water side. But he isn't ready to be chief operator of the WWTF plant. (*Steve left at 8:36.*)

Walter said he thinks we should advertise almost immediately and see what we get. Gordy and Bob agreed. Gordy said he likes the idea of the first 2 options if we can find someone.

Meredith said responsibility for the distribution and collections systems is a big question. That can depend on qualifications of people who apply. She thinks she will advertise the position as including that responsibility. Troy said in the past Tom or Steve would be present when work was being done to distribution or collection systems but the manual part of the job was done by his crew. Meredith said she wants that to be acknowledged and understood. She thinks Tom and Steve felt a responsibility for the work but often Water & Light employees did the work and that caused conflict. In future all need to understand their roles and responsibilities.

Walter said he is not ready to dismiss the idea of contracted staffing but he wants to start seeing what applicants are out there.

It was agreed that Meredith should advertise a salary range with Tom's salary at the high end. We can discuss going higher if there is someone who is highly qualified.

Scott said there have been posts on Front Porch Forum about a VOSHA investigation. For transparency, what information can we give about that? Meredith said an accurate statement would be that the VOSHA complaint that was filed has been settled with no finding of wrongdoing by the village. Anyone who wants to see the settlement agreement can get that document from Meredith.

Walter said he was asked about whether the board should have mentioned the VOSHA complaint as part of the reason to go into executive session. Meredith said she thinks to a large degree it is up to the board to decide how much to reveal. The board can just say an executive session is for a personnel matter if they feel describing the personnel matter would be disclosing too much information. Scott said he feels very comfortable that the village is doing the right thing.

#### **17. Employee Parking**

Walter said someone complained to him about employees parking near the municipal building, causing older people to have to walk some distance to get to the building. He knows the board passed a resolution related to this. Meredith said the board wanted to put up a sign creating a 15-minute parking spot. She thinks we left it that the selectboard was going to discuss it. Gordy said he hasn't seen that discussion in their minutes. Walter asked Meredith to ask Brian to bring it up with the selectboard. He also suggested bringing this up with employees. Every store in town tells employees to park away from the front door because that is where customers park. Meredith suggested perhaps the sign should say "customer parking" rather than being time-limited so people don't feel they can't take that spot if they think their business may take longer than 15 minutes.

#### **18. Adjourn**

**Walter moved and Bob seconded to adjourn at 8:50 and the motion was passed.**