

Town Administrator's Report

Date: Monday, November 20, 2017

Agenda:

CALL TO ORDER

REVIEW OF AGENDA AND ANY ADJUSTMENTS, CHANGES AND ADDITIONS

7:00 p.m. Review and approve minutes of meetings past October 2nd and October 23

7:10 p.m. Treasurer's Report and review and approve bills, warrants, licenses and any action items.

7:20 p.m. Planning Commission Report

7:30 p.m. SkatePark Committee Report.

7:40 p.m. Road Commissioner/Road Foreman Report and any action items.

7:50 p.m. Administrator's Report, Action items, signature required items.

Members of the Public:

ADMINISTRATOR'S REPORT: (D) Discussion (I) Information (A) Action

1. (D, I) Discussion of the Sheriff's Budget

Roger Marcoux will join us for a discussion of the budget.

2. (D, I) Community Capital of Vermont Can Serve as an NCDO for the Town

CCVT can administer the Town's Revolving Loan Fund. This would free the town of the administrative responsibility and strengthen the access locals have to larger sources of funding. This would also restrict the town's influence on which projects are funded.

3. (D, A) SkatePark Committee Flood Permit Application

The SkatePark Committee needs a flood permit to proceed with the terrain park development. The terrain park does not require any built structures and will not bring fill material to the site. The planning commission has not issued an opinion on the permit application.

4. (D, A) 2017 – 2021 Capital Budget Plan

Discussion and possible adoption of the upcoming Capital Budget Plan.

5. (D, A) Green Mountain Byway Letter of Interest

If we want to proceed with participation in the Green Mountain Byway we need to submit an official letter of interest.

6. (D, A) Extending the Sewer Service Area

Drew Fairbanks property on Sinclair is partially in the Town Sewer Service Area (TSSA), but the location he wants to build is outside the TSSA. He has submitted a letter to request that we extend the TSSA to include his building.

7. (D, A) Animal Control Ordinance

Review and vote on animal control ordinance.

8. (D, I) Dangerous and/or Vacant Building Ordinance

Review changes to the Dangerous and/or Vacant Building Ordinance.

9. (D, I) Installation of Gutters on the Holcomb House

10. (D, I) Discussion of the Northern Emergency Medical Service Budget

11. (D, I) Statewide Parcel Mapping Program Information Meeting

An opportunity to update our GIS maps to current standards.

12. (D, I) Speed Limit Change on 100C

13. (D, I) Review Old Business

Old Business:

- Evergreen Ledge Cemetery burial plot costs and other issues.
- Stop Sign Ordinance.
- Update Animal Control Ordinance
- Update Street Naming Ordinance.
- Development Road Policy changes.
- Travis Hill water line.
- Sinclair Road ROW

GENERAL INFORMATION ITEMS

Information Items:

1. Group Health Insurance Coverage Renewal
2. Insurance Renewal: Co-operative Insurance – River Arts
3. BlueCross BlueShield: monthly premiums
4. VCF: Mountain Bike Terrain grant of \$4,000
5. Northern Vermont University: invite
6. Certified Mail Receipt: Marilyn Stearns & Return Receipt
7. Certified Mail Receipt: BASF Corp.
8. George Putnam: Thank you card
9. Judicial Bureau: Case Docket No. 99896: Cody Clark
10. Judicial Bureau: Case Docket No. 99895: Angela Wescom
11. VASA: Managing ATV use
12. Return Receipt: BASF Corporation
13. Vermont Rural Fire Protection Task Force: re request for support
14. Vermont Council on Rural Development: re request for support

15. Efficiency Vermont: re services offered

Budget Items:

1. Rural Community Transportation re request for \$3,000
2. Meals on Wheels re request for \$4,000
3. Central Vermont Adult Basic Education re request for \$1,000 (2 requests)

Legal Issues:

VLCT: PACIF

1. 2017 Vermont Municipal Compensation & Benefits Survey Report

State/Federal Issues:

1. Speed limit reduction request, Vt Rte 100C
2. Wastewater System and Potable Water Supply Permit: Madonna Small
3. Speed limit reduction request, VT Rte 100C

Administrator's Correspondence:

Workshops: VLCT Municipal Road Management for Decision Makers

Newsletters: Lamoille County Conservation District, VLCT News November 2017

Brochures & Ads: Snow & Ice 101 & 102

Selectboard issues/concerns:

Executive Session:

Other Business:

Adjourn