

Johnson Community Oven Meeting Minutes
Monday, October 5, 2020 6pm, Zoom

Meeting called to order at 6:03 pm

1. Monday Night Bake Reflections
 - a. Volunteers - Jen B. mentioned that we should have a handful of volunteers for the actual bake itself. Having more committee members is unnecessary, but having help through the bake season would have been helpful. At our next meeting, we will define the specific roles volunteers will play and we will put a call out early in the Spring.
 - b. Boxes - It was unanimous that investing in compostable boxes would be beneficial, but would not necessarily be the most economical. This topic is tabled until bake season approaches and we can assess funds.
 - c. Cheese Pick up - Jen B. is happy to continue picking up from Jasper Hill Cheese next summer, but the option was presented to rotate that chore. Again, this is a topic we will address again in the Spring.
 - d. Order System - It was agreed that the way we did ordering for Pizza Night worked well and efficiently. A task to tackle this fall is to record the steps taken so we don't start from square one next season. Luke also mentioned that having carbon copy ordering paper would be helpful to have orders in multiple stations.
 - e. Ingredient Sources - additional work will be done next Spring to dial in our ingredient sourcing.
2. Event Reflections
 - a. The committee agreed that when approached by someone to cater an event, we will now charge the price of the ingredients, plus ten dollars for every hour worked and prepped, and the funds will be put into the community oven budget. While we were given an extremely generous donation from our most recent catered event, it came to our attention that, in the future, we may not be faced with the same generosity and should see a financial benefit (for the oven) for our time.
3. Tee Shirts (Luke)
 - a. Luke has been looking into New Duds out of Chittenden County to source our tee shirts for a fundraiser this Fall. Ray mentioned VT Green Screen Printing out of Morrisville who potentially has similar prices. They will compare prices, come back to the group with their numbers, and we will make our decision. Sophie will work on her original drawing of the oven to make it unique to the tee shirt design.
4. Budget
 - a. Treasurer - The committee will start utilizing our excel spreadsheet more persistently and consistently throughout the year to keep track of expenses and incomes. This will help with future planning.
5. Splitting Wood Party

- a. Mark, Ray and Jasmine have committed to meeting on October 17th at 10am to split the remainder of the wood graciously donated to us by Bruce and Mary Beard.
6. Winter Work
 - a. Manual - our next scheduled meeting will be designated to begin our outlining of the Oven Manual, with the intention of having a finished product by next Summer.
 - b. VSC Relations - Liz Coffman from the VSC has reached out and would like to be trained on starting and using the oven. We will work with her to make sure she gets training and we are excited to strengthen our relationship with the VSC through wood fired food and community.
7. Other Business
 - a. Jasmine will begin writing up a document that will be in the Town Report for this year.

Meeting Adjourned 7:10 pm