**Form Based Code Committee**

**Meeting Minutes**

**July 1, 2015**

**DRAFT**

Committee members in attendance: Walter Pomroy, Mark Nielsen, Scott Meyer, Charles Flaum, Kyley Hill, Brad Moore.

Other attendees: Paul Dreher, David Butler (Planning Commission Chair), Charles Gallanter, Lea Kilvadyova

***Review of Form Based Code Draft Document***

The Committee discussed the following topics and made the following recommendations:

* Inclusion of language regulating signs: It was suggested that the signs could be regulated by a separate ordinance and that work would be outside of the purview of this committee
* 4th district (Village Rural): It was recommended not to expand the map and the districts beyond the three districts at this time.
* Parking: There was a discussion whether the requirement for residential parking, currently drafted as 2 parking spots per 1 residential unit was adequate. In the end it was decided to keep the language as written.
* Streetscape standards: The Committee discussed street trees, street furniture and paving vs. non-paving language and provided input to Paul for some changes. Paul will rewrite and email to Lea.

***Next steps***:

Lea will forward the draft code to the Planning Commission. David Butler said that there will be a public comment period and a public education period. If changes to the draft are required upon the conclusion of the public comment period, Paul will incorporate the changes into the code. The Planning Commission will need the Form Based Code Committee’s expertise and participation in reaching out to the community.

----------- Notes taken by: Lea Kilvadyova