**Form Based Code Committee**

**Meeting Minutes**

**Feb 18th, 2015**

**DRAFT**

Committee members in attendance: Scott Meyer, Mark Nielson, Kylie Hill, Kyle Nuse, Glenn Callahan, Ingrid Nuse, Jollie Parker

Other attendees: Paul Dreher, Abby Mattera

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Paul asked the Committee to report about their meeting with the Planning Commission that took place on Feb 10th. Scott said that the Planning Commission asked that three Committee members are present at Town Meeting to conduct the presentation and answer questions. The Planning Commission thought it would be important to acknowledge that the FBC Committee is a diverse group that represents a multitude of opinions. The Planning Commission asked the Committee to supply a one page bulleted fact sheet and the most recent map and make these available to town folks. Paul said that he can print posters and make a display but it is going to cost money. Paul will ask Bob Selby whether the Planning Commission has a budget for printing. Paul is also willing to do a slide show.

Paul asked the Committee for an input on the language of the flyer. The following suggestions were made:

* Form based code does not regulate business
* We are not trying to drastically change the village; we are trying to salvage what the village is currently.
* Form based code should improve economic vitality of the town and positively impact property values.
* FBC Committee welcomes community input and feedback

Paul said that he calculated that the cost of administering Form Based Code could be between $15,000-18,000. This would cover the cost of the administrator. The Town will have some money coming in in form of application fees. E.g. when Skip Valley was building in Newport, he paid $5,000 in fees. In Burlington, the zoning department is a money generator.

There was a discussion about adding another district layer within the Village limits called village rural.

The Committee settled on March 25th as the date of a public outreach presentation of Form Based Code. Committee meetings will be held on March 4th and March 18th.

----------- Notes taken by: Lea Kilvadyova