

7/7/14

Monday, July 07, 2014
7:04 PM

Johnson Recreation Committee July 7, 2014 2014, 7:00-8:30pm

Members: Nat Kinney, Heather Rodriguez, Bobbie Moulton, Michelle Boyden, Denise Sargent, Beth Foy

Attendees: Heather Rodriguez, Bobbie Moulton, Denise Sargent, Beth Foy, Michelle Boyden (arrival),

Time Item

7:00-7:05 Welcome, request a time keeper, request someone keep minutes

7:05-7:10 Treasures Report

7:10-7:20 Annual Elections of Officers

7:20-7:35 Review process for registration, deadlines, payments, refunds, ect

7:35-7:45 Review New State Policy for Meetings

7:45-8:00 Set Soccer Registration, request coaches come to August meeting

8:00-8:15 Business for next month, Handbook, website, request meeting date

8:15-8:30 Any other business Adjourn

change (July 28)

Review State policy for meetings

7/1 law: all open municipal meetings.

Agendas within 48 hours in two places

On website

If no website, than municipality

Facebook cannot be primary website, must be municipal

All notes must be published within 5 calendar days

Duncan requested both agenda and minutes get emailed Leah and SueTinker@johnsonvt.com

They will post in Post Office and Municipal bldg

Either Heather or Nat will request that surplus goes into Rec Committee reserve (otherwise it would go into the general fund.) ~ 9,000 currently, but there are outstanding invoices. Reserve fund is always Rec Committee.

There are known supplies needed for baseball and basketball.

Soccer:

Nat is willing to take soccer coordination. Beth will coordinate the tournament.

Coaches:

Pre-k/K coach needed. Allison & Pierre Laflamme is happy to coach, but it needs to be Saturday mornings for 4-5 weeks.

1-2: Tim Sullivan, Sebastian, Jessica Bickford, Rob Maynard, Leah, Bobbie

3-4: Bobbie, Jessica, we could ask Rob Maynard

5-6: Tim Sullivan, Steffan Asper

Denise is posting registration. Registration deadline Wednesday, Sept 3. Need to enforce signup, if no registration than they must fill out form before they can play. If at first practice, than they must filled out before players can play. Player cannot

play until confirm.

- Denise is going to ask Lee M at the school if they will send the registration with the welcome package
- Denise will pick forms from the school and at Municipal Bldg on September 3rd. (Lee and Heather are the only two with keys to the box)
Denise is creating roster only.
Heather will record all fund information.

Process: Registration comes in:

- Enter into Quickbooks, invoice creates, payment applied
- Check register and check form to Nat and Rosemary, cash doesn't leave bldg and there is a receipt. If no cash backing it up than noted on the receipt.
- Each reg form, all email updated in Info@Recreation account.
 - All by first and last name of the adult of signature (could be both parents)
- Checks and paperwork bundled, with deposit, reg forms and all is stored downstairs

Morrisville Youth Soccer (MYS) arranges games. Schedule comes out in September. They are always last minute. Tom Stames is the coordinator at MYS.

Supplies

Soccer: need size 4 balls

Goalie gloves needed

Denise proposed a 15 player cutoff for teams.
Heather brought up girls going to other teams to play on all girls.
Discussed options with team size, splitting by grade

- NEXT AGENDA: Beth proposed creating guidelines of team sizes for each sport. Tonight's meeting will be soccer-focused. We will go through each sports at subsequent meetings.
- NEXT AGENDA: Beth to update the registration form with:
 - Do you text?
 - Who is the primary contact for schedule changes/updates?
- ONGOING decision on redesign of Registration
- NEXT AGENDA: Roles for officers are not defined: Committee needs to define officer roles and member roles.

Chair: Heather

prepares agenda, runs mtg

Vice-chair: Bobbie

runs mtg if chair not avail

Secretary: Nat

minutes. Write up for Town Report

Treasurer: Beth

Submit budget in Jan. Budget from Town Meeting. Track receipts, make sure reimbursements, reconcile. One account per activity. Income. (Heather emails numbers to Nat). All done using Excel currently.

Next meeting will be Aug

- NEXT AGENDA: Rec Committee web page
We have paid for 5 pages in website
Beth & Heather to work on this.
- NEXT AGENDA: Basketball court at Mill Park.
- NEXT AGENDA: Fill for middle soccer field to flatten at Mill Park

Need sign out forms for Rec Storage.