

October 18, 2017

Present: Jane Nuse, Jeanne Engel, Jessica Bickford, Stacey Waterman, Brian Story

Minutes of last meeting were approved and seconded.

Jessica shared a copy of, "Open Meeting Law Compliance" handbook, that she received at a recent training. We discussed a few of the items in the handbook in regard to how we conduct our own meetings.

Lawn mowing: Jeanne reported that she discussed future lawn mowing task with the neighbors next door. They have offered to take care of mowing Library lawn for a fee of \$25, every other week. The Board agreed that this would be acceptable. However, the neighbors will not be taking care of the lawn mowing, but the library will be using the same landscaping company, Davis Landscaping, that the neighbors use next door.

Brian states that he has not yet heard back from the place where he ordered the Library sign to be put up on Main St.

Jeanne reports things are moving along in regard to getting the new Drop Box.

Brian reported that the flood prevention improvement "Split unit" would qualify for a FEMA Grant. He recommends talking to VT Efficiency. He states that the Select Board declined to make a decision about the direction they want to take, until they have more information. A work session will take place on Monday, October 23, at 7:00 pm. Library Board Trustees are invited to attend as a joint meeting.

Stacey handed out copies of the Budget and we went over proposed figures for next Fiscal year.

Jeanne reports that Becca is in need of an assistant as her Children's Programs have become very popular and have large attendance. We discussed the projected cost for the remainder of this year and it was decided that with monies from donations and Grant Funds, we have enough in the budget to hire an assistant. Jeanne reports Becca already has someone in mind for this job. The Board agrees we should require background checks on new hires and all Library employees.

Jeanne reports that Sabrina Rossi would like to purchase the other card catalog that is down in the basement. We agreed to ask \$100 OBO.

To support the Stem Algobrix purchase, it is planned to sell JPL T-shirts and bags at the Johnson Jubilee. There will be a design contest held for the winning design to adorn the shirts and bags. We hope to have 30 T-shirts and 30 tote bags for sale. T-Shirts @ \$10 and bags @ \$12.

Next meeting: November 8.

Submitted by,

Jane Nuse, Secretary