

October 10, 2016

Present: Robert Schulz, Jane Nuse, Jane Marshall, Jessica Bickford, Jeanne Engel

Minutes of the last meeting were approved and seconded.

Old Business:

Jeanne states someone from the VFW Willean coming down to replace the old flag. Pole may also need to be replaced or sanded down.

Brian will replace screws in the ramp. He also took down the air conditioners.

Jeanne got an estimate from Black Rock Construction to fix the chimney. \$4500. She also got in touch with Kneeland Masonry for an estimate. Their estimate was \$2300 for repairs. The chimney also needs a new cap and we do not have a chimney liner (\$1875). Repairs will not take place until Spring. It is not determined if we definitely need a liner, or not.

Librarian's report:

Because and Jeanne are working on renovating the Children's room. The Turrell Fund and carry over funds are available (\$4000) for new book shelving. The desk in that room will be replaced. Someone is reportedly interested in buying the old desk. There has also been interest in the card catalogs. The Board agreed it would be preferable to sell these to someone local. The Historical Society wants the wood stove that is downstairs.

Jessica said we should research the process of selling these items. Are they Town property? Jeanne said she will find out.

Jeanne reports it is good to have someone come in once or twice a year to check on computers for security safety. The Board agreed.

Jessica and Jane Marshall presented an addendum to Town of Johnson Personnel policies that are more geared toward the library. The Board will approve it before it goes to the Select Board for approval.

Jeanne has been working on job descriptions for Youth Services Librarian, Librarian, and sub.

Robert gave a brief review of our endowments.

Flood proofing : We are waiting to get flood elevation figures for the library.

Submitted by Jane Nuse, Secretary