

Library Board – Final Meeting Minutes

August 22, 2018

Present: Jeanne Engel (Librarian), Jessica Bickford, Stacey Waterman, Sabrina Rossi, Kelly Vandorn, Jasmine Yuris

1. Call to order, 6:02 pm.
2. Review and Approval of Minutes:
 - a. Minutes from the June 13, 2018 meeting were approved with one minor change. The review of minutes should have stated “Minutes from the May 9, 2018 Meeting were approved with no changes.” Please note the corrected meeting date.
3. Librarian’s Report:
 - a. Sink Hole Repaired.
 - b. New Desk was ordered, but otherwise no new updates.
 - c. Summer Reading Program was a success. Approximately 80 youth signed up to participate in the program.
 - d. Youth programs are taking a break for 3 weeks and then in early September youth programs will begin. The September activity calendar has been released.
4. Budget Update
 - a. All grant expenditures were settled with the town in June.
 - b. Jeanne noted that at the last Selectboard meeting the annual town raise for town employees was approved at 2.5%. The library had budgeted 2.0 % annual raises for library employees. Jessica motioned that the library board up the employee raise to 2.5% to meet the town increase. All board members were in favor of increasing the raise from 2.0% to 2.5%.
 - c. New fiscal year, so no other new updates at this time.
5. Renovation Project
 - a. Jasmine put a call on Front Porch Forum to for construction bids to update the shelving and add a bench to the youth room. Two contractors have responded with an anticipated third contractor making a proposal. The library is waiting on finalized bids from all three contractors. Bids will be reviewed at the September 12, 2018 meeting.
6. Youth Board Addition
 - a. Addition of a youth member to the library board discussed in the June meeting will be postponed until the September 12, 2018 meeting.

7. Floodproofing – Heating System
 - a. Jessica will contact Perfect Temp to evaluate the possibility of a split system. She will have an update at the September 12, 2018 meeting.

8. Adjourn @ 6:35 pm.

Next Regularly Scheduled Meeting: September 12th, 2018, 6:00pm