

Library Board – Final Meeting Minutes

June 13th, 2018

Present: Jeanne Engel (Librarian), Jessica Bickford, Stacey Waterman, Sabrina Rossi, Kelly Vandorn (Library Trustee Candidate)

1. Call to order, 6:07 pm.
2. Review and Approval of Minutes: Minutes from the May 9, 2018 Meeting were approved with no changes.
3. Librarian's Report:
 - a. The Summer Reading Program calendar is ready and was distributed to the board.
 - b. There is a sink hole in the side lawn, between the neighbor and the library. Jeanne has touched base with Rosemary to begin the process of determining if the hole is on the neighbor or library property. The library hopes this is rectified before the summer reading program begins.
 - c. Update on chairs: they are ready and should likely arrive by the end of the week. Mike King will be paid \$200 for the labor done on the chairs including sanding, staining, and polyurethane.
 - d. The algobricks ordered by Becca are all paid. The library was reimbursed from fundraising with the sale of the bags and tshirts. The algobricks should arrive in September.
4. Trustee Vacancy – Interested candidates: Kelly Vandorn and a youth.
 - a. The board heard from Kelly on her interest in the position. Stacey motioned to recommend Kelly to the Selectboard, it was seconded by Sabrina, and all board members approved.
 - b. Jessica discussed that a youth was curious about the position as well and the board discussed the possibility of 1-2 youth from the teen advisory board attending meetings to provide feedback from the young patrons and the teen advisory board. This will be discussed in greater detail at the next meeting.
5. Budget Update
 - a. Stacey gave an update on the budget for the upcoming fiscal year and noted that some revenue was more than expected.
 - b. Stacey and Jeanne will finalize grant money reimbursements due to the town.

6. Renovation Project Proposal

- a. Jeanne has ordered the new desk, 2 outward facing bookshelves, the matching desk chair, and 2 upright bookshelves. The chair has arrived and the remaining items are expected in coming weeks.
 - b. There is a renovation team meeting on Monday, June 19th at 5:30 pm. They will be making some final decisions to start requests for bids for paint, carpentry, and flooring. Additionally the renovation committee would like to begin purchasing items for the youth room. Jessica motioned that the committee could spend up to \$3000 for the renovation items, Stacey seconded and all board members were in favor.
7. The board signed Thank You Notes to Carly Coolidge and Jane Marshall.
8. Jessica gave a short update on the trip Jeanne and she took to Turrell Day for Kids.
9. Adjourn @ 7:27 pm

Next Regularly Scheduled Meeting: August 22nd, 2018, 6:00pm