

Johnson Historical Society Strategic Planning  
25 July 2018 at 10:00 a.m. at the Holcomb House

Present: Alice Whiting, Dick Simays, Dean West, Tom Carney, Jane Marshall, Linda Jones, Duncan Hastings, and Lois Frey. Regrets: Frank Dodge.

Linda called the meeting to order at 10 AM.

Duncan shared information about an Arthur Stoddard Johnson publication, which Jeanne Engel sent to the Historical Society from the library's collection.

Dean suggested a first priority for the Historical Society (Dean & Duncan) is to meet with the Select Board (Doug & Eric.) Duncan will coordinate.

A question persists as to who has responsibility for power washing the exterior of the Holcomb House. The JHS trustees did the first floor area (within its reach) previously. Does the town's building & maintenance budget cover it? It was suggested that the Village crew has the ability to reach the second and third floors, something that JHS folks are not able to do. Duncan will check with Brian.

Lois reported the group's identification of the following items from the previous strategic planning session: 1) review of job description, 2) membership list review for potential volunteers, 3) format and coordinator for newsletter, 4) statistical data for volunteer service, and 5) identification of where volunteers are needed.

- 1) There were no changes recommended for the volunteer job description.
- 2) Alice will highlight the people who have offered to volunteer and also bring the membership list to the next meeting.
- 3) Duncan volunteered to draft an advertisement for volunteers interested in helping with the development and publication of a JHS newsletter. Once okayed by the trustees, the request for help will be placed on the town webpage (Duncan), Community column in the News & Citizen (Lois), Front Porch Forum, JHS webpage (Lois), and JHS Facebook page (Barbara Backus via Linda.) Volunteers are encourage to contact Linda.
- 4) Statistical data for individual work directly related to the Holcomb House structure and permanent installations is the information that Dean is looking to report in assessing the JHS contributions to the town. Hours spent painting the walls, helping to install the floor, painting & repairing the historic doors, updating the lighting system, etc. Send your hours to Dean.
- 5) Projects where volunteer assistance would be appreciated include the following:  
Assistance with accessioning and data entry (Duncan will order the how to book.)  
Internal building maintenance, specifically floor washing. Window cleaning (both indoor and out.) And there are many more.

Next strategic planning meeting will be August 22, 2018 at 10 AM.

There being no more business, the meeting adjourned. Notes recorded by Lois Frey, Recording Secretary