

## Johnson Planning Commission Meeting Final Minutes

Johnson Municipal Building

Tuesday April 10th, 2017

Board Members Present: Charles Gallanter, Kim Dunkley, Phillip Wilson and Paul Warden, David Butler, Rob Rodriguez

Other Attendees: Town Administrator Bryan Story

1. Call to order at 7:07 P.M
2. Updates to the agenda were added to the end of the meeting, vacancies on the commission, organization of meetings, potential moving of meeting dates away from the second Tuesday of each month.
3. The minutes for the February and March meetings was passed unanimously.
4. David brought up the building envelope standards. Minor changes to clarify the parking requirements and landscaping were made. Those are now finalized. Rob is going to try and update the diagrams in lieu of Paul Dreyer.
5. Changes to the administrative section 6.02 were modified with new language from Ben Waterman to meet what was discussed in previous meetings. That was the final change to the administrative section of the code.
6. The April 26<sup>th</sup> meeting will be an informational meeting to educate the public on the updates made by the commission. The true publicly warned required meeting to pass the code on to the select board will be scheduled with another warned public meeting in late May early June to discuss the Jewett Property. In the mean time the planning commission will work on the required report that will need to be sent to neighboring towns on the updates to our zoning bylaws.
7. Changes to the regularly scheduled meeting were discussed due to summer conflicts. It was decided that the regular meetings be moved to the first Tuesday of each month.
8. Discussion was had on how to fill the vacancy on the board. Bryan is going to take up the effort and advertising on Front Porch Forum, Newspaper etc. to fill our vacancy.
9. Kim addressed the committee about how the committee can better communicate with the town and village. Bryan volunteered to email the planning commission monthly with updates on grants and other things going on. He updated us on the current grants being applied for by conservation, tree board and the status of the Jewett Property. Charles is going to collect the mail going forward and will update the committee monthly on new mail. The planning commission discussed what to tackle next after form based code, either river corridors or the update of the energy chapter in the municipal plan.
10. Kim motioned to adjourn. The motion passed unanimously. Meeting adjourned at 9:14P.M.

The next scheduled meeting is May 2<sup>nd</sup> at 7:00P.M. at the town office.