

**Johnson Planning Commission
Meeting Minutes, Wednesday, July 9, 2014**

APPROVED

Present PC members: Bob Selby, David Butler, David Bergh, David Grozinsky, Cyndi Hennard, Brian Boyden, Paul Warden

Guests: Paul Dreher (Dreher Design), Lois Frey and Sue Lovering (Conservation Commission), Lea Kilvadyova (Community & Economic Development Coordinator)

Note: All votes are unanimous unless otherwise noted

Form Based Code: Discussion about Steering Committee

Paul Dreher outlined his recommendations for the formation of the Steering Committee. A good committee size would be between 8-12 members. It will be good to include people who are opposed to the code as well as supportive of the code. Other specifically targeted representatives can come from the banking community, real estate community, a downtown association, and can include a couple of regular interested citizens. The Planning Commission can be represented by a couple of members. David Butler remarked that it will be important to recruit people who carry weight in the community.

Paul proposed for the Steering Committee to meet bi-weekly for about 3-6 months. Paul will facilitate the Committee meetings. Besides these "ordinary" steering committee meetings, there will be "extraordinary" meetings for the community at large. A thorough effort will need to be made to publicize these meetings. The Steering Committee meetings will be public as well.

David Butler moved and David Grozinsky seconded the motion to, ideally, compose the Steering Committee of 12 members, 10 of which will be community members and 2 will be Planning Commission representatives. All voted in favor.

The Planning Commission discussed the process of recruiting the Steering Committee members. It was decided to place a public announcement through as many media as possible and also issue invitations to targeted individuals. The media will include WLVB, News and Citizen, Friends of Johnson, Front Porch Forum, bulletin boards in town and the town web site.

Bob Selby volunteered to draft a warning announcing the creation of the Steering Committee. In the warning, Bob will explain the role of the Steering Committee and the anticipated time commitment required. Interested individuals will be asked to contact Lea. Lea will compile the names and answer potential questions. The first meeting of the Steering Committee will be on Wednesday, August 20. The location still needs to be determined. At the August 13 meeting of the Planning Commission, the Commission will review the list of interested folks and decide how to proceed with the selection process.

Paul Dreher left the meeting at 8:30.

Conservation Commission's proposal for a municipal grant application

Lois Frey and Sue Lovering came to ask for the Planning Commission's support of their proposal to conduct a natural resources inventory with the help of a municipal planning grant. The Conservation Commission was interested in applying for an MPG last year, and the Planning Commission, was supportive of their request. In the end, the Selectboard gave a priority to a different application. Lois said that the natural resources inventory will help with the process of updating the municipal plan, as it will address both the natural resources section of the plan as well as the energy section. There was a discussion whether the Conservation Commission's proposal could address the newly required flood resiliency segment of the plan. Lea thought that including the flood resiliency component into the grant application would require a substantial alteration of the project's scope of work.

Lea said that this year, there may potentially be three grant applications from Johnson competing for the limited MPG resources: Development of a joint town-village plan, Capital Budget Planning for the Village, and the Natural Resources inventory. She mentioned that it would be worthwhile to discuss whether we can proceed with the town-village plan work without the MPG resources. She also thought that the Planning Commission should get more information about the capital budget planning project before finalizing their recommendation. **Bob moved and Cyndi seconded the motion to table the vote regarding the recommendation of the proposed projects until their August meeting. All voted in favor.** Bob will invite Duncan to the next planning commission meeting to explain the capital budget planning project.

Before the close of the meeting, the Planning Commission reopened the discussion about the Steering Committee. **Bob moved and David Bergh seconded the motion to issue a public call inviting the community at large to serve on the Steering Committee and issue individual invitations to suggested individuals. Further, Bob moved and David seconded the motion to postpone a decision about committee member selection until the August meeting of the Commission. All voted in favor.**

The Commission members suggested that the following people be invited to join the Steering Committee: Peter Dodge, Kylie Hill, Don Foote, Alex Nadeau, the Manchesters, Jim MacDowell, Greg Tatro, Glenn Callahan, Joe Salerno, Greg Stefanski, Jollie Parker, Diane Lehouillier, Don Blais, Daryl West, Dean West, Diana Osborn, Jackie Stanton, Steve Reber, Will Jennison, Kyle Nuse, Bobbi Rooney, Bobbie Hoag, Jodi Tallman, Heather Cyr, Greta Meyer, Anette Vachon, Mary Sladyk, Alan Lehouillier.

Lea will follow up via email to determine which Commission members will contact the individuals listed above.

The meeting adjourned at 9:25 p.m.

Minutes taken by Lea Kilvadyova